

*****GOVERNOR'S EXECUTIVE ORDER N-25-20***
RE CORONAVIRUS COVID-19**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY AT THE OCTOBER 22, 2020 MEETING VIA LIVESTREAM. THE LINK(S) WILL BE PROVIDE 24 HOURS PRIOR TO THE MEETING. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA WILL BE TAKEN VIA LIVESTREAM AT THE TIME INDICATED ON THE AGENDA. PUBLIC COMMENT ON SPECIFIC ITEMS ON THE AGENDA WILL BE TAKEN DURING THE TIME THAT ITEM IS DISCUSSED.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Trustees
Debbie Crandell, President
Cristy Dawson, Clerk
John Paff
Brian Swanson
Jon Walton
Gabriella Giraldo

DATE: Thursday, October 22, 2020

TIME: 6:30 p.m. Open Session

LOCATION: **VIRTUAL MEETING**

Join Zoom Meeting

<https://pgusd.zoom.us/j/81391900331?pwd=ZFRwV1QxOHhqN3lqT25ZRm1Kbmpodz09>

Meeting ID: 813 9190 0331

Passcode: 272029

Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- D. Pledge of Allegiance

II. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report
- D. PGUSD Staff Comments (Non Agenda Items)

III. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes for each agenda or non-agenda item; a total time for public input on each item is 20 minutes, pursuant to Board Policy 9323. Public comment will also be allowed on each specific action item prior to Board action thereon. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

IV. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 1, 2020 Board Meeting 5
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Certificated Assignment Order #5 12
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Certificated Assignment Order #5.
- C. Classified Assignment Order #5 14
Recommendation: (Billie Mankey, Director II of Human Resources) The Administration recommends adoption of Classified Assignment Order #5.

- D. Acceptance of Donations 16
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The Administration recommends that the Board approve acceptance of the donations referenced below.
- E. Warrant Schedule No. 624 17
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- F. Contract for Services with JetMulch Inc. 19
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for services with Jet Mulch Inc. for placement of Engineered Playground Fiber.
- G. Contract for Services with Lincoln Aquatics for CO1 Tank Rental 23
 Recommendation: (Matt Kelly, Director of Facilities and Transportation) The District Administration recommends the Board review and approve the contract for service with Lincoln Aquatics at Pacific Grove High School for the lease of a new CO2 tank.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

V. ACTION/DISCUSSION

- A. 2020-21 Budget Revision #1 27
 Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends that the Board review and approve these proposed budget revisions for 2020-21.
- B. Contract for Services with AMS.net for DHCP Server 46
 Recommendation: (Jonathan Mejia, Technology Systems Coordinator) The District recommends the Board review and approve the contract for services with AMS.net for DHCP, DNS, and Webserver upgrade.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

- C. Board Calendar/Future Meetings 53
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Move: _____ Second: _____ Roll Call Vote: _____

Trustees: Crandell ___ Dawson ___ Paff ___ Swanson ___ Walton ___

VI. INFORMATION/DISCUSSION

- A. District Update on Response to COVID-19 56
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

Board Direction: _____

- B. Review Fiscal Years 2018-19 and 2019-20 Utility Consumption and Expenditures 57
Recommendation: (Song Chin-Bendib, Assistant Superintendent) The District Administration recommends the Board review the utility consumption and expenditures for fiscal years 2018-19 and 2019-20.

Board Direction: _____

- C. Future Agenda Items 67
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- A member of the public requested Dual Language Elementary Program (March 18, 2021)
- Board requested teacher housing (TBD)
- A member of the public requested SELPA present on Special Education (Fall 2020)

Board Direction: _____

VII. ADJOURNMENT

Next regular Board meeting: November 12, 2020 – VIRTUAL

PACIFIC GROVE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
Minutes of Regular Meeting of October 1, 2020 – VIRTUAL

I. OPENED BUSINESS

- A. Called to Order 5:31 p.m.
- B. Roll Call
 - President: Trustee Crandell
 - Clerk: Trustee Dawson
 - Trustees Present: Trustee Paff
Trustee Swanson
Trustee Walton- left at 9:30 p.m.
 - Administration Present: Superintendent Porras
Asst. Superintendent Chin-Bendib
 - Board Recorder: Mandi Ackerman
 - Student Board Member: Gabriella Giraldo

C. Adopted Agenda

MOTION Dawson/Swanson to adopt agenda as presented.
Public comment: none
Motion CARRIED by roll call vote 5 – 0

II. CLOSED SESSION

- A. Identified Closed Session Topics
 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Song Chin-Bendib and Ralph Gómez Porras, for the purpose of giving direction and updates.
 2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Song Chin-Bendib and Ralph Gómez Porras for the purpose of giving direction and updates.

B. Public comment on Closed Session Topics

None.

C. Adjourned to Closed Session 5:33 p.m.

III. RECONVENED IN OPEN SESSION 6:30 p.m.

- A. Reported action taken in Closed Session:
 1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2020-21 [Government Code § 3549.1 (d)]

The Board received information on this item.

- 2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2020-21 [Government Code § 3549.1 (d)]

The Board received information on this item.

- B. Pledge of Allegiance Led By: Trustee Crandell

IV. COMMUNICATIONS

- A. Written Communication

Written communication includes emails regarding reopening plans, Music Boosters, diversity, and tech support.

- B. Board Member Comments

Pacific Grove High School Student Representative Gabby Giraldo updated the Board on activities including motivational messages for students, and possible drive-in movie, as well as finals and Leadership meetings.

Trustee Dawson attended a class via zoom and said the students asked questions regarding the School Board.

Trustee Paff thanked the teachers and public for their feedback regarding reopening plans; asked Superintendent Porras for clarification regarding hosting a drive-in movie on campus.

Trustee Swanson thanked everyone for their communications; said it was nice to see the updates regularly from administrators.

Trustee Crandell appreciated the public feedback.

- C. Superintendent Report

Superintendent Porras thanked the teachers, said he has visited a number of classrooms.

- D. PGUSD Staff Comments (Non Agenda Items)

Forest Grove Elementary School Principal Buck Roggeman invited the Board and public to the Family Art Night, a children’s book author will guide guests in drawing.

Nutrition Director Stephnaie Lip said they would be serving 5 days’ worth of breakfast/lunch next Friday to cover Fall Break, and communications will be sent out to families next week.

Robert Down Elementary School Principal Sean Keller acknowledged Brice Gamble, Christine Gruber, Andrew Bradley and Steve Ibrahim for their efforts on the virtual Butterfly Parade, including collecting photos for a slideshow.

Director of Human Resources II Billie Mankey thanked custodians Nina and Rene for deep cleaning the District Office, noting they did a great job.

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Parent Ms. Kim asked if Distance Learning would be discussed at the meeting; asked about follow up regarding YouTube.

Parent Jennifery McNary noted a discrepancy on Consent Item D under the fiscal impact.

Parent Paul Gutierrez asked if this was the time to make public comment regarding reopening plans.

Parent Amy Ramos asked the Board to set dates to the future agenda items.

VI. CONSENT AGENDA

- A. Minutes of September 15, 2020 Special Board Meeting
- B. Minutes of September 17, 2020 Board Meeting
- C. Minutes of September 24, 2020 Board Meeting
- D. Contract for Services with Psyched Services for Board Certified Behavior Analyst

Item D was pulled from Consent and moved to Action/Discussion Item A.

MOTION Swanson/Dawson to approve consent agenda as amended.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

VII. ACTION/DISCUSSION

- A. Consent Item D. Contract for Services with Psyched Services for Board Certified Behavior Analyst

The fiscal impact on the cover page did not match the contract amount. Director of Student Services Clare Davies noted it was an error and the contract should read \$5,000.

MOTION Paff/Dawson to approve the Contract for Services with Psyched Services for Board Certified Behavior Analyst as amended to \$5,000 contract.

Public comment: none

Motion CARRIED by roll call vote 5 – 0

- A1. Operational and Academic Reopening Plans

Superintendent Porras spoke about the tiered reopening plans, which were originally approved by the Board in July for the start of school in August through Fall Break in October. Superintendent Porras noted the county and District are not in a place where school can reopen safely and fully, and recommended the Board extend the Tier 1 date to January 5, and continue Distance Learning during that time. Forest Grove Elementary School Principal Buck Roggeman, Robert Down Elementary School Principal Sean Keller, Pacific Grove Middle School Principal Sean Roach, and Pacific Grove High School and Community High School Principal Lito Garcia all presented the revised reopening plans for their school sites. Superintendent Porras also spoke on the factors affecting the transition to Hybrid and Distance Learning.

The Board discussed this item.

Public comment:

Cole said Distance Learning is hard on working families; said it was obvious teachers do not want to return to school; said it was a struggle for students; said no one was speaking up for the students; encouraged the District to apply for a waiver.

Teacher Kilene Brosseau said the teachers do want to come back to classrooms and that everyone is doing their best; noted teachers want to return when it is safe; noted teachers need time to prep their classrooms for return before Winter Break.

Pacific Grove High School Teacher Sally Richmond noted a calendar issue, saying the Calendar Committee would need to meet in order to set up time for teachers to set up their classrooms.

Parent Steve Thomas thanked everyone for their hard work; asked the District to reflect on lessons learned in order to benefit the second quarter, including ways to implement better practices; said the teachers are doing a great job.

Parent Paul Gutierrez recognized all the hard work, saying Distance Learning significantly improved from last school year; said Distance Learning is not a replacement for learning; said students are not learning discipline or development; not a realistic substitute for in-person learning; encouraged the District to pursue the waiver; spoke about mental health.

Parent Heloisa Junqueira said the District needs to prepare for the Hybrid model now.

Teacher Kathleen Selfridge said teachers do want to come back when safe; said she supports Distance Learning or in-person and not the hybrid model.

Parent Patrick Doyle thanked the Superintendent, Board, and teachers for opposing the cannabis dispensary in Pacific Grove; agreed with previous comments that parents are having a hard time and encouraged the District to apply for a waiver; said results from a survey noted some parents did not want to come back.

Julie appreciated the comments; noted strong support for returning students to school; encouraged the waiver.

Parent Carolyn Swanson asked if classified staff could assist with teaching when students return to in-person; asked if the District needs more money for another tech person; asked about more PPE for teachers; asked for more conversations about other topics; asked for more communication channels for families to improve Distance Learning without offending teachers; asked about staff child care. Superintendent Porras, Trustee Crandell, and Adult Education Principal Barbara Martinez responded.

iPhone asked if it was ironic that teachers have their children in childcare, but they do not have to come back to work; asked if the District would lose funding if students did not return; asked if teachers were earning their pay. Trustee Crandell, Trustee Paff and Superintendent Porras responded.

Pacific Grove Teachers Association President Shannon McCarty said the decision of Distance Learning/Hybrid/In-Person are not based on a vote from teachers; understands parents' frustration; said teachers are not in control or holding back the District.

Teacher Kilene Brosseau said she has three children at home, all on different schedules; works 10-12 hour days, and that most teachers have their children at home.

Teacher Hetal Patel said there is a misunderstanding because there is no child care for teachers, noted she is teaching with her own two children at home; said it is not easy, extremely difficult; noted this is what is safest for everyone.

Teacher Nicole Bullich echoed Brosseau and Patel; said it was not new to work long hours, but that she has never worked harder; teachers have children at home too; they want to return to in-person when it is safe.

Teacher Christina Luciano, noted she had a child at home; said teachers are doing it all from home, juggling everything; often works until midnight; she does want to return but only when it is safe.

**MOTION Crandell/Swanson to extend Tier 1 Distance Learning to January 5, 2021, with the expectation that waiver updates be provided in early November.
Motion CARRIED by roll call vote 5 – 0**

B. Restricting Facilities Use Permits to Limit the Spread of Coronavirus

Director of Facilities and Transportation Matt Kelly presented information to the Board. The Board discussed and asked questions, including the Monterey Bay Swim Club.

Public comment:

Lacrissha Ferreira said her daughter is part of the Monterey Bay Swim Club and her husband is on the Board, asked for clarification; said the club was following precautions.

Elliot said if the District is responding due to caution that is fine, but if the District response is political or for fear of a lawsuit, it should be about the children.

**MOTION Dawson/Paff to approve Restricting Facilities Use Permits to Limit the Spread of Coronavirus, with the exception of current contracts with Monterey Swim Club and the City of Pacific Grove.
Motion CARRIED by roll call vote 3 – 2**

Trustee Crandell and Trustee Walton voted against.

B. Resolution No. 1062 Proclaiming Week of the School Administrator

**MOTION Dawson/Crandell to approve the Resolution No. 1062 Proclaiming Week of the School Administrator.
Public comment: none
Motion CARRIED by roll call vote 5 – 0**

Trustee Walton had to leave the meeting at this time.

D. Approval of Actuarial Study of Retiree Health Liabilities Under GASB 74/75

Assistant Superintendent Song Chin-Bendib presented information to the Board.

MOTION Crandell/Swanson to approve Actuarial Study of Retiree Health Liabilities Under GASB 74/75.

Public comment: none

Motion CARRIED by roll call vote 4 – 0

E. Approval of Memorandum of Understanding with the Monterey County Superintendent of Schools

Pacific Grove Adult Education Principal Barbara Martinez presented information to the Board.

Public comment:

Parent Carolyn Swanson asked for an example, as well as the nuts and bolts of the exchange. Principal Martinez explained and provided more information.

MOTION Crandell/Dawson to approve the Memorandum of Understanding with the Monterey County Superintendent of Schools.

Motion CARRIED by roll call vote 4 – 0

F. Approval of Memorandum of Understanding with the Monterey County Superintendent of Schools and Pacific Grove Unified School District (Quality Rating & Improvement System (QRIS) Program) State Preschool

Pacific Grove Adult Education Principal Barbara Martinez presented information to the Board.

MOTION Swanson/Dawson to approve the Memorandum of Understanding with the Monterey County Superintendent of Schools and Pacific Grove Unified School District (Quality Rating & Improvement System (QRIS) Program) State Preschool.

Public comment: none

Motion CARRIED by roll call vote 4 – 0

MOTION Crandell/Swanson to extend the meeting to 10:10 p.m.

Public comment: none

Motion CARRIED by roll call vote 3 – 1

Trustee Paff voted against.

G. Board Calendar/Future Meetings

MOTION Crandell/Paff to approve the Board meeting calendar.

Public comment: none

Motion CARRIED by roll call vote 4 – 0

VII. INFORMATION/DISCUSSION

A. Future Agenda Items

- A member of the public requested Dual Language Elementary Program (TBD)
- Board requested teacher housing (TBD)
- A member of the public requested SELPA present on Special Education (Fall 2020)
- Board requested utility bills costs (electric and water) by school site (2020-21)

The Board added the date of March 18, 2021 to the first bullet item.
 The last bullet item will be brought to the next Board meeting on October 22, 2020.

VIII. ADJOURNED

9:58 p.m.

Approved and submitted:

Dr. Ralph Gómez Porras
Secretary to the Board

- Consent
- Information/Discussion
- Action/Discussion

SUBJECT: Certificated Assignment Order #5

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 2

RECOMMENDATION:

The administration recommends adoption of Certificated Assignment Order #5.

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Certificated Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

ADDITIONAL ASSIGNMENT:

Larry Haggquist, additional assignment, PAR mentor, \$1,500 per semester (total of \$3,000 annual), PAR funded

REDUCTION IN HOURS:

Kirsten Stember, PGAS, Temporary Program Specialist hours reduced from 8 to 3 hours per week, 42 weeks per year, effective October 1, 2020

Diane Grindol, PGAS, Temporary Program Specialist hours reduced from 4 to 3 hours per week, 42 weeks per year, effective October 1, 2020

Richard Casam, PGAS, Temporary Program Specialist hours reduction of 4 total hours per week, 42 weeks per year, effective October 1, 2020

- Consent
- Information/Discussion
- Action/Discussion

SUBJECT: Classified Assignment Order #5

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources

Page 1 of 2

RECOMMENDATION:

The administration recommends adoption of Classified Assignment Order #5

BACKGROUND:

Under Board Policies #4200 and #4211, the Human Resource Office is directed by the Superintendent and the Board of Education to employ the most highly qualified person available for each position. Recruitment and selection procedures include dissemination of vacancy announcements to newspapers, trade journals, the internet through the Pacific Grove Unified School District website, Monterey County Office of Education website and other recruitment websites in California. The recommendation to hire a selected candidate is made after weighing the information obtained by the complete application package, the interview process, and confidential reference checks. No inquiry is made with regard to the age, sex, race, color, religion, national origin, disability or sexual orientation.

INFORMATION:

Persons listed in the Classified Assignment Order are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

Funding has been approved and allocated for these items.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL ASSIGNMENT ORDER NO. 5
October 22, 2020**

Page 2 of 2

RESIGNATION:

Monica Surprenant, PGAS, Instructional Assistant (Childcare Center), 4.5 hrs./day, resigns effective October 30, 2020

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Acceptance of Donations

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board approve acceptance of donations referenced below.

INFORMATION:

During the past month the following donations were received:

Forest Grove Elementary School

None

Robert H. Down Elementary School

None

Pacific Grove Middle School

None

Pacific Grove High School

Relay for Life	\$43 (science dept.)
Ryan Breckenridge	Acoustic guitar, case, accessories (music dept.)
PGHS PTA	\$200 (Renaissance Awards)
Monterey Peninsula Soccer League/Thomas Moore	\$16,740 (boys and girls soccer 50/50 share)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

Kim Nguyen	\$ 100 (preschool)
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Pacific Grove Unified School District

Chapman Foundation	\$10,000 (GATE Grant)
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- Consent
- Information/Discussion
- Action/Discussion
- Public Hearing

SUBJECT: Warrant Schedule 624

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

As Assistant Superintendent for Business Services, I certify that I have reviewed the attached warrants for consistency with the District’s budget, and purchasing and accounting practices and therefore, recommend Board approval.

BACKGROUND:

The attached listing of warrants identifies payments made by the District during the noted time period from September 1, 2020 through September 30, 2020.

INFORMATION:

Prior to the issuance of the warrants, District procedures have been followed to ensure the appropriateness of the item purchased, the correctness of the amount to be paid, and that funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

WARRANT SCHEDULE NO. 624

SEPTEMBER 2020

WARRANTS - PAYROLL

Certificated	Regular	09/04/20	\$	13,603.06
	Regular	09/10/20	\$	5,578.61
	Regular	09/13/20	\$	-
	Regular	09/30/20	\$	1,682,478.41
<u>Total Certificated</u>			<u>\$</u>	<u>1,701,660.08</u>
Other	Regular	09/04/20	\$	-
	Regular	09/10/20	\$	720.00
	Regular	09/13/20	\$	-
	Regular	09/30/20	\$	2,510.35
<u>Total Other</u>			<u>\$</u>	<u>3,230.35</u>
Classified	Regular	09/04/20	\$	-
	Regular	09/10/20	\$	2,213.96
	Regular	09/13/20	\$	-
	Regular	09/30/20	\$	638,924.65
<u>Total Classified</u>			<u>\$</u>	<u>641,138.61</u>
<u>TOTAL PAYROLL</u>			<u>\$</u>	<u>2,346,029.04</u>

WARRANTS - ACCOUNTS PAYABLE

Warrants	12577334	through	12577381	09/03/20	\$	87,928.47
Warrants	12578327	through	12578357	09/10/20	\$	82,898.32
Warrants	12579304	through	12579348	09/17/20	\$	103,386.74
Warrants	12580041	through	12580063	09/22/20	\$	15,911.84
<u>TOTAL ACCOUNTS PAYABLE</u>					<u>\$</u>	<u>290,125.37</u>

- Consent
 Information/Discussion
 Action/Discussion

SUBJECT: Contract for Services with Jet Mulch Inc

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities & Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Jet Mulch Inc. for placement of Engineered Playground Fiber.

BACKGROUND:

Playground fiber overtime becomes compacted or is lost through use and weather. Throughout the year fiber depth is measured for safety. Fiber can be raked and fluffed if a low spot(s) is discovered. Annually, the District's playground structures need additional wood chips to sustain the 12" depth to reduce injuries.

INFORMATION:

Jet Mulch trucks in the playground fiber and blows it into the fall zone of the playground. Work can be done on a weekend so student use is not impacted. By using this service of blowing in the fiber it saves hours if not days from district personnel installing with a tractor and rake. District personnel can then be used for other high priority work. The attached quote shows the unit price for one truck load of 75cy. The contract is for Jet Mulch to provide two truckloads of playground fiber, as needed, throughout the school year.

FISCAL IMPACT:

Cost has been included in 01, General Fund, Maintenance Budget for \$6,516.84.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

AGREEMENT FOR CONTRACTOR SERVICES

(To be used for provision of services involving potential for liability exposure for District)

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

Jet Mulch Inc	License #C27-800650		
CONTRACTOR	SOCIAL SECURITY NUMBER OR BUSINESS ID #		
PO Box 1667	Capitola	CA	95010
MAILING ADDRESS	CITY	STATE	ZIP

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on October 22, 2020 and shall be completed on or before June 30, 2021.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR’S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR’S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR’S own expense, all labor, materials equipment and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR’S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR’S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to rendered to the DISTRICT by the CONTRACTOR are as follows:

Provide and install Engineered Wood Fiber for the District's playground structures.

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that our now, or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- J. CONTRACTOR shall be paid:
- \$3,258.42 per 75cy truckload not to exceed two truckloads for \$6,516.84.**

Source of Funds: Fund 14

- K. Payments will be made by the District to the Contractor as follows:

Lump sum upon completion of services rendered.

- L. This agreement may be terminated by either party notifying the other, in writing, at least 30 days prior to the date of termination.
- M. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this _____ day of _____, 20 _____.

For the Site/Program:

For the Contractor:

Site/Program Administrator Date

Name

For the District:

Title

Director of Human Resources Date

Date

Assistant Superintendent Date
(Board Approved August 22, 2019)

NOTE: PARAGRAPH "F" ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Lincoln Aquatics at Pacific Grove High School

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Matt Kelly, Director of Facilities and Transportation

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for service with Lincoln Aquatics at Pacific Grove High School for the lease of a new CO2 tank.

BACKGROUND:

The swimming pool at PG High School uses carbon dioxide to manage the pH level of the water. CO2 is an alternative to using acid or other harsh chemicals to control the pH levels.

INFORMATION:

The existing CO2 tank at the PG High School pool needs replacement because of exposure to chlorine and salt air. The current tank is owned by the District and was purchased with when the pool was built. The life expectancy of the tank because of exposure to the elements makes a lease more cost-effective compared to a purchase.

FISCAL IMPACT:

Cost - \$125.00/Month (\$1,500.00/year) not included in this year’s budget.
 Timeframe – 12 months then renews year-to-year.
 Funding Source – Fund 01 Maintenance and Operations

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

AGREEMENT FOR CONTRACTOR SERVICES

(To be used for provision of services involving potential for liability exposure for District)

THIS AGREEMENT is hereby entered into by the **Pacific Grove Unified School District**, hereinafter referred to as DISTRICT, and:

Lincoln Aquatics	License #1030530		
CONTRACTOR	SOCIAL SECURITY NUMBER OR BUSINESS ID #		
2051 Commerce Ave	Concord	CA	94520
MAILING ADDRESS	CITY	STATE	ZIP

hereinafter referred to as CONTRACTOR.

CONTRACTOR agrees to provide to DISTRICT the services enumerated in Section G of this Agreement under the following terms and conditions:

- A. Services shall begin on November 1, 2020 and shall be completed on October 31, 2021. This agreement shall thereafter continue on a year-to-year basis unless written notice of termination is given by either party at least 90 days prior to the expiration of the initial term or any annual extension thereof.
- B. CONTRACTOR understands and agrees that CONTRACTOR and CONTRACTOR’S employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State and local taxes or contribution including Unemployment Insurance, Social Security, and Income Taxes with respect to CONTRACTOR’S employees.
- C. CONTRACTOR shall furnish, at CONTRACTOR’S own expense, all labor, materials equipment and other items necessary to carry out the terms of this Agreement.
- D. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor, with the authority to control and direct the performance of the details of the work, DISTRICT being interested only in the results obtained.
- E. CONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of CONTRACTOR’S negligence in the performance of this Agreement, including but not limited to any claim due to injury and/or damage sustained by CONTRACTOR, and/or the CONTRACTOR’S employees or agents.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

- F. CONTRACTOR shall maintain Insurance with a minimum \$1,000,000 combined single limits of general liability and automobile coverage.
- G. Services to rendered to the DISTRICT by the CONTRACTOR are as follows:

Equipment lease of CarboMax 1000 Pool CO2 tank. To be located at the Pacific Grove HS Pool (615 Sunset Drive, Pacific Grove, Ca)

Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.

- I. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT’S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that our now, or may in the future become applicable to CONTRACTOR, CONTRACTOR’S business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
- J. CONTRACTOR shall be paid at the rate of:

\$125.00/Month

Source of Funds: Fund 01 – Maintenance and Operations

- K. Payments will be made by the District to the Contractor as follows:
 - 1) Lump sum upon completion of services rendered.
 - 2) **Monthly - in accordance with provision of services.**
 - 3) Other _____

- L. CONTRACTOR shall sign and submit a W-9 to DISTRICT prior to providing service.

AGREEMENT FOR CONTRACTOR SERVICES (continued)

This Agreement is entered into this _____ day of _____, 20 _____.

For the Site/Program:

For the Contractor:

Site/Program Administrator Date

Name

For the District:

Title

Director of Human Resources Date

Date

Assistant Superintendent Date
(Board Approved March 21, 2019)

NOTE: PARAGRAPH "F" ABOVE IS HEREBY WAIVED IF SIGNED BELOW.

Assistant Superintendent

Date

- All signatures must be obtained before services are provided. -

- Consent
 Information/Discussion
 Action/Discussion
 Public Hearing

SUBJECT: 2020-21 Budget Revisions #1

DATE: October 22, 2020

PERSON RESPONSIBLE: Song Chin-Bendib, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve these proposed budget revisions for 2020-21.

BACKGROUND:

Throughout the year, the budgets of the District's various funds are revised to reflect changing financial conditions, or as the result of Board decisions which have a budgetary impact. Budget revisions are usually early in the fiscal year (September or October) to update the beginning fund balances following the close-out of the prior year. Budget revisions are also included in the First Interim Report (December) and the Second Interim Report (March). The last Budget revision is usually done towards the end of the fiscal year (May).

This is the first set of budget revisions for fiscal year 2020-21 reflecting the following conditions:

- Unaudited Actuals Ending Fund Balances have already been posted as beginning balances for 2020-21;
- Staffing/position control changes and payroll encumbrances have been recorded and reconciled in the books

All these transactions would present a preliminary examination of the books prior to the First Interim report in December.

Attached are the first set of proposed budget revisions as reflected in the column titled "Rev #1 Changes". The column to the left of the Changes is the Board-approved Adopted Budget. The column to the right of Changes will become the official budget as the Revised Budget, once the Board formally approves those changes. A detailed list of the purpose of each budget revision is shown at the bottom of each Fund page.

INFORMATION:

The financial condition of the District remains positive with reserves in place and cash flow being met.

Some of the major budget revisions to the General Fund include:

GENERAL FUND: Fund Balance

- Beginning Balances are Unaudited Actuals until the auditors have audited the books in December.

REVENUES:

- Projected increase *percentage* for the property tax revenues has been revised from 4% to 5.14%.
 - It is only the percentage that has changed but the total property tax revenues remain the same because the Adopted Budget of \$29,254,823, including a 4% increase, was based on the 2019-20 Revised Budget projections which were higher than the actual receipts. The District was not aware nor informed of a solar farm dispute about their property tax assessments resulting in lower overall property tax receipts to some school districts including Pacific Grove USD
 - The 5.14% is based on the 2019-20 Unaudited Actuals which came in lower than the 2019-20 projections, thus, the percentage shows a higher rate.
- \$434,609 in donation carryover from 2019-20, has now been posted to various donation expenditure budgets.
- Budget increases from the one-time Coronavirus Aid, Relief and Economic Activity (CAREs) funds, and Special Ed SELPA : \$1,112,625 and \$301,004 respectively
- STRS On-Behalf contribution from the State has no net impact to the District's Fund Balance; a decrease this year, to State Revenue and a decrease to expenditures as well. This STRS On Behalf program is a way for the state to give school districts the funds for the state's share of the increased costs of STRS retirement payments.
- **EXPENDITURES:**
 - Board approved salary increase for all the employees in 2019-20; 2020-21 Adopted Budget did not incorporate the salary increase due to the late settlement timeline
 - The State approved reduced Employer STRS contribution rate, from 18.40% to 16.15%, with an estimated savings of \$393,000.
 - CalPERS rate was reduced from 22.68% to 20.7%, with an estimated savings of \$125,000

The resulting **net** operating surplus for 2020-21 is projected at \$740,101 (\$305,492 plus \$434,609 of carryover funds in the Expenditures column). The carryover funds were received last fiscal year but to be spent this fiscal year which inflated the expenditures in 2020-21.

ADULT EDUCATION FUND:

- The Adult Education budget has been adjusted to reflect current operations, with constraints due to covid 19
- The projected Fund Balance is \$1,781,579

CHILD DEVELOPMENT FUND:

- There is a significant decrease in the Before and After School Recreation Program (BASRP) projected receipts. Staff is estimating a 50% decline at this point and will re-evaluate at First Interim
- Classified salaries show a decrease because the CAREs funds are picking up the costs

CAFETERIA FUND:

- Revenue decreased due to lost meal sales and the budget reflects that accordingly

- General Fund is projected to contribute \$179,133 to the Cafeteria Fund for 2020-21

DEFERRED MAINTENANCE FUND:

- There are no budget changes

POST EMPLOYMENT BENEFITS FUND:

- There are no budget changes

BUILDING FUND/ EDUCATION TECHNOLOGY:

- There are minor budget changes due to transfer between object codes and additional Board approved expenditures

CAPITAL PROJECTS FUND:

- There are no budget changes

FISCAL IMPACT:

The fiscal impact is reflected in the attached reports.

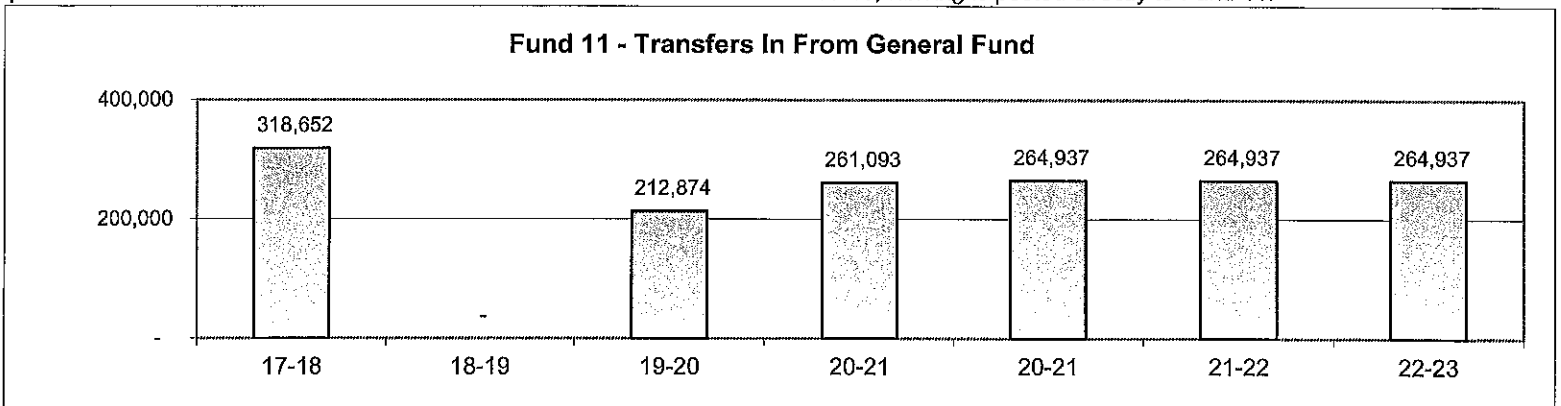
Fund 1 - General Fund

	5.96%	6.52%	4.71%	4.00%	5.14%	2.00%	3.00%
	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance - Rest	724,568	446,664	526,947	380,892	916,588	-	-
Beginning Fund Balance - Unrest.	4,663,312	4,151,404	4,169,422	4,458,131	4,496,234	5,718,314	5,469,435
Beginning Fund Balance	5,387,880	4,598,068	4,696,369	4,839,023	5,412,822	5,718,314	5,469,435
Revenues:							
LCFF Sources 8000	27,410,041	29,357,332	30,391,753	31,773,436	31,769,447	32,354,688	33,249,886
Federal Sources 8100	795,584	719,971	669,659	659,185	1,578,689	663,381	667,610
State Sources 8300	2,245,339	2,700,969	2,837,359	2,534,318	2,388,814	2,223,597	2,242,696
Local Sources 8600	1,583,927	1,721,841	1,973,552	1,380,728	1,681,732	1,681,732	1,681,732
Total Revenues	32,034,891	34,500,113	35,872,323	36,347,667	37,418,682	36,923,398	37,841,924
percent change	5.1%	2.7%	0.5%	1.9%	4.3%	1.6%	2.5%
Expenditures:							
Certificated Salaries 1000	16,068,126	17,073,639	17,045,277	17,118,269	17,663,212	17,897,729	18,170,319
Classified Salaries 2000	5,892,951	6,579,721	6,532,877	6,523,951	6,846,318	6,668,474	6,782,616
Employee Benefits 3000	6,170,056	7,068,637	7,861,659	8,534,317	7,981,222	8,349,884	9,094,769
Books and Supplies 4000	1,414,682	933,021	907,160	971,288	1,821,246	1,395,743	1,393,509
Services and Other 5000	3,114,199	2,435,873	2,374,406	2,267,105	2,510,438	2,578,694	2,700,856
Capital Outlay 6000	74,062	41,256	115,593	-	9,000	-	-
Other Outgo 7000	40,543	650	318,895	128,090	281,754	281,754	281,754
Total Expenditures	32,774,619	34,132,796	35,155,866	35,543,020	37,113,190	37,172,278	38,423,823
percent change	7.7%	-1.6%	-1.1%	0.0%	5.6%	4.6%	3.4%
Surplus (Deficit)	(739,727)	367,317	716,458	804,647	305,492	(248,879)	(581,899)
carryover funds					434,609		
Transfers In (Out)							
Fund 11 - Adult Education		(93,891)					
Fund 12 - Child Development			95,515				
Fund 13 - Cafeteria	(50,864)	(58,105)	95,111	(73,822)	(227,486)	(75,880)	(75,880)
Fund 14 - Deferred Maintenance							
Fund 20 - Postemployment Ben.							
Other Sources (Uses) Bus/FD 40		(117,024)	-	-	-	-	-
Net Transfers In (Out)	(50,864)	(269,019)	190,626	(73,822)	(227,486)	(75,880)	(75,880)
Ending Fund Balance	4,597,288	4,696,366	5,412,826	5,643,670	5,718,314	5,469,435	4,887,536
Components of Ending Fund Balance							
a Nonspendable - Revolving Cash	5,000	5,000	5,000	5,000	5,000	5,000	5,000
b Restricted (restricted carryover)	446,664	526,947	916,588	360,593	481,979	481,979	481,979
c Committed / Prepaid Exp.		3,220					
d Assigned							
Prop Tax Reserve (0.50%)	124,728	132,866	139,119	146,274	146,274	149,200	153,676
Basic Aid Reserve	1,028,873	1,032,054	2,636,125	3,484,208	3,400,959	3,145,325	2,357,160
Sick Leave Incentive Reserve	40,000	70,000	70,000	70,000	70,000	70,000	70,000
Deferred Maint. & RRM Reserve	819,346	539,351	355,536	393,094	378,159	379,931	417,478
STRS/PERS Reserve 2020-21	1,000,994	1,057,412	235,782	118,211	122,548	122,831	249,529
C/o to FD 40; Donations	117,024	297,461					
e 3% Resv for Econ Uncertainties (3)	1,015,438	1,032,054	1,054,676	1,066,291	1,113,396	1,115,168	1,152,715
Unassigned/Unappropriated							
subtotal Unrestricted Reserves	4,146,403	4,161,199	4,491,237	5,278,077	5,231,335	4,982,456	4,400,557
Undesignated Resv Percent	12.6%	12.1%	12.8%	14.8%	14.0%	13.4%	11.4%
Ending Fund Balance	4,598,067	4,696,366	5,412,826	5,643,670	5,718,314	5,469,435	4,887,536

Fund 11 - Adult Education Fund

	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance	1,693,433	2,336,590	2,005,884	1,175,917	1,922,958	1,781,579	1,563,166
Revenues:							
Revenue Limit Sources 8000	318,652	-	212,874	261,093	264,937	264,937	264,937
Federal Revenue 8200	25,722	35,628	56,076	62,640	62,640	62,650	62,650
Other State Revenue 8091/8590	1,883,967	1,387,498	1,662,622	1,499,640	1,526,110	1,526,110	1,526,110
Other Local Revenue 8600	520,314	632,818	550,920	145,000	148,450	148,450	148,450
Total Revenues	2,748,654	2,055,943	2,482,492	1,968,373	2,002,137	2,002,147	2,002,147
Expenditures:							
Certificated Salaries 1000	585,395	599,032	594,616	751,537	580,729	588,569	597,809
Classified Salaries 2000	377,762	642,999	866,106	922,250	847,941	938,205	952,184
Employee Benefits 3000	234,137	328,805	426,275	492,201	444,259	475,197	484,587
Books and Supplies 4000	170,778	259,354	131,850	77,403	165,282	165,282	165,282
Services & Other Oper: 5000	204,408	86,482	90,808	43,815	53,307	53,307	53,307
Capital Outlay 6000	533,017	453,868	455,764	-	-	-	-
Other Outgo 7100							
Indirect Costs 7350		110,000	-	52,000	52,000		
Total Expenditures	2,105,497	2,480,540	2,565,418	2,339,206	2,143,518	2,220,560	2,253,169
Surplus (Deficit)	643,157	(424,597)	(82,926)	(370,833)	(141,381)	(218,413)	(251,022)
Transfers In - Fund 1 8900		93,891					
Ending Fund Balance	2,336,590	2,005,884	1,922,958	805,084	1,781,577	1,563,166	1,312,144
Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted - Donations 9740	1,688,778	996,295	499,125	-	-	-	-
c) Committed 9750							
d) Assigned 9780	647,812	1,009,589	1,423,833	805,084	1,781,579	1,563,166	1,312,144
e) Unassigned/Unappropri 9790							
Ending Fund Balance	2,336,590	2,005,884	1,922,958	805,084	1,781,579	1,563,166	1,312,144

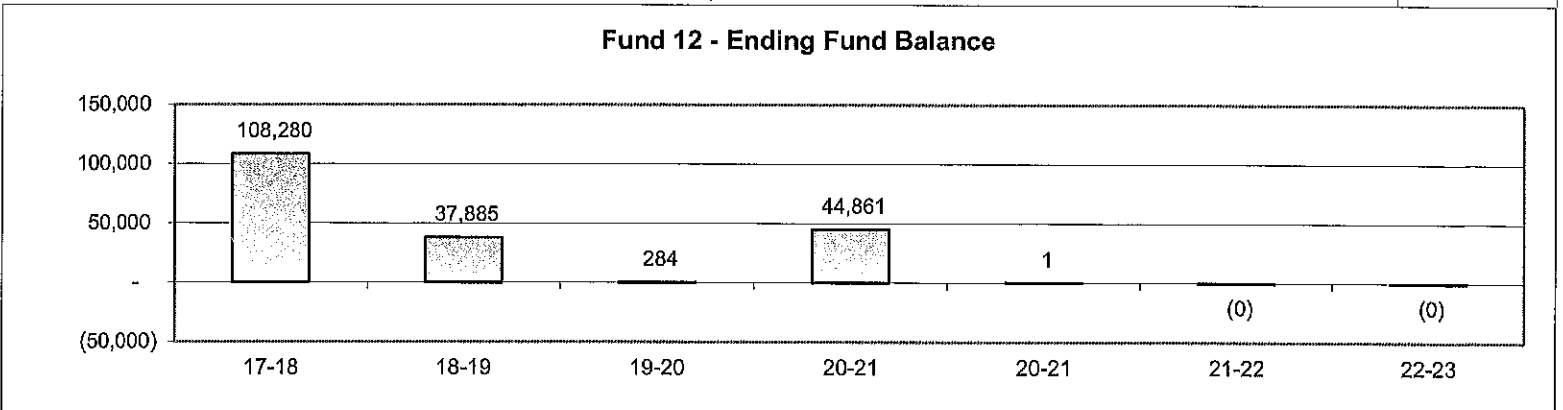
Fund 11 accounts for all the transactions related to the District's Adult Education program. The state has changed the way Adult Ed posts the apportionments, making it difficult to compare across years. Prior to 2008-09, Adult Ed received their apportionment directly from the state. In 2009-10, it became a Transfer-In from the General Fund. Then, in 2011-12, it was not transferred in, but posted from the General Fund into their Other State Revenue line item. In 2015-16, funding is posted directly to Fund 11.



Fund 12 - Child Development Fund

		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
		Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance		83,284	108,280	37,885	39,861	284	1	(0)
Revenues:								
Revenue Limit Sources	8000							
Federal Revenue	8100							
State Revenue (Presch	8500	91,248	124,217	132,612	128,313	128,838	128,800	128,800
Local Revenue (BASRF	8600	419,342	353,160	313,499	408,000	204,000	408,000	408,000
Total Revenues		510,590	477,377	446,111	536,313	332,838	536,800	536,800
Expenditures:								
Certificated Salaries	1000	59,570	65,542	63,426	61,637	63,139	63,991	64,996
Classified Salaries	2000	279,529	319,384	337,524	291,569	184,541	296,613	301,745
Employee Benefits	3000	99,603	121,028	141,117	140,422	94,109	148,888	152,486
Books and Supplies	4000	11,798	9,136	7,710	9,400	9,400	9,450	9,480
Services & Other Oper	5000	13,422	3,505	4,911	3,745	5,745	5,750	5,800
Capital Outlay	6000	-	4,637				-	-
Other Outgo	7100							
Indirect Costs	7300	21,672	24,540	24,540	24,540	24,540	24,540	24,540
Total Expenditures		485,594	547,773	579,228	531,313	381,474	549,233	559,047
Surplus (Deficit)		24,997	(70,395)	(133,117)	5,000	(48,636)	(12,433)	(22,247)
Transfers In from Fund I	8900			95,515		48,353	12,432	22,247
Ending Fund Balance		108,280	37,885	284	44,861	1	(0)	(0)
Components of Ending Fund Balance:								
a) Nonspendable - Revolv	9711							
b) Restricted	9740							
c) Committed	9750							
d) Assigned	9780	108,280	37,885	284	44,861	1	(0)	(0)
e) Unassigned-Res for Ec	9789							
Unassigned/Unappropri	9790							
Ending Fund Balance		108,280	37,885	284	44,861	1	(0)	(0)

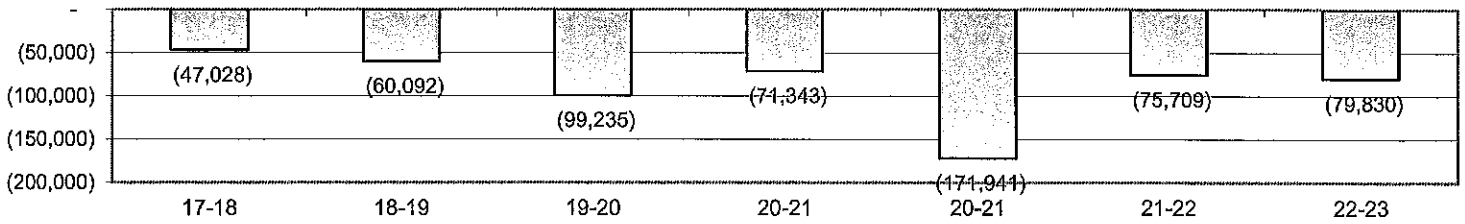
Fund 12 accounts for all the transactions related to the State Preschool program and the Before and After School Recreation Program (BASRP). In 2011-12, fees were raised which allowed the Fund to operate at a surplus. In 2013-14, Fund 12 paid for a new portable classroom to be located at Forest Grove Elementary School.



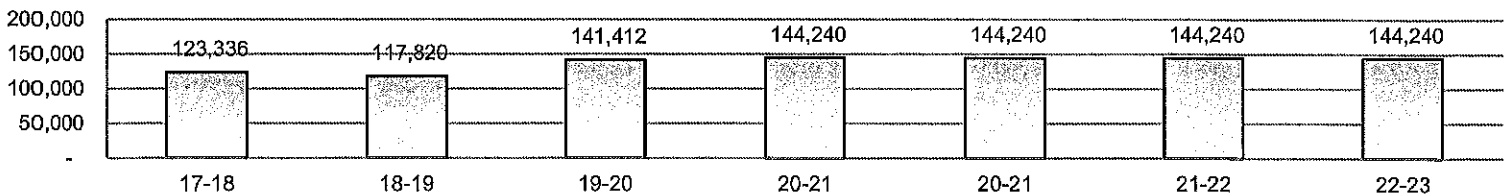
Fund 13 - Cafeteria Fund

	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance	9,929	13,765	11,778	11,929	7,653	14,408	12,521
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8200	182,258	178,292	231,886	180,000	275,948	180,000	180,000
Other State Revenue 8500	16,862	12,282	22,148	11,600	21,515	11,600	11,600
Other Local Revenue 8600	415,716	429,035	338,397	435,000	215,000	430,000	435,000
Total Revenues	614,836	619,608	592,431	626,600	512,463	621,600	626,600
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000	290,475	301,683	302,089	286,419	282,142	287,362	292,678
Employee Benefits 3000	71,608	81,293	86,937	96,034	86,772	94,447	98,252
Supplies 4000	287,011	282,802	288,598	296,500	295,500	295,500	295,500
Services 5000	12,770	13,921	14,042	18,990	19,990	20,000	20,000
Capital Outlay 6000							
Other Outgo 7100							
Total Expenditures	661,863	679,700	691,666	697,943	684,404	697,309	706,430
Surplus (Deficit)	(47,028)	(60,092)	(99,235)	(71,343)	(171,941)	(75,709)	(79,830)
Transfers In - General Fi 8900	50,864	58,105	95,111	73,822	179,133	73,822	73,822
Ending Fund Balance	13,766	11,778	7,653	14,408	14,845	12,521	6,513
Components of Ending Fund Balance:							
a) Nonspendable - Stores 9711	8,645	11,226	6,783				
b) Restricted 9740	4,568	-		13,705	13,975	12,521	6,513
c) Committed							
d) Assigned - cash in drawer	552	552	870	703	870		
e) Unassigned/Unappropri 9790							
Ending Fund Balance	13,765	11,778	7,653	14,408	14,845	12,521	6,513

Fund 13 - Surplus (Deficit)



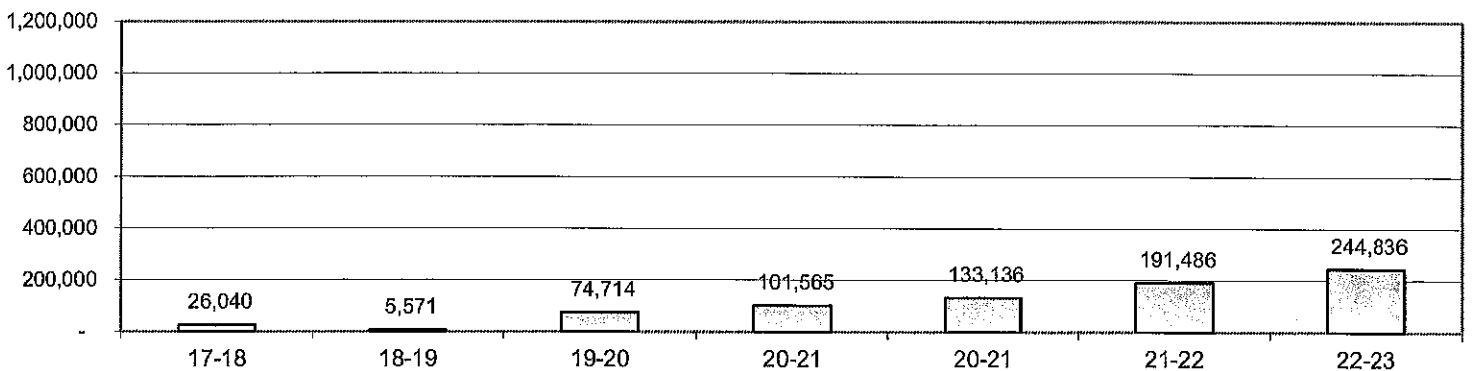
Meals Served



Fund 14 - Deferred Maintenance Fund

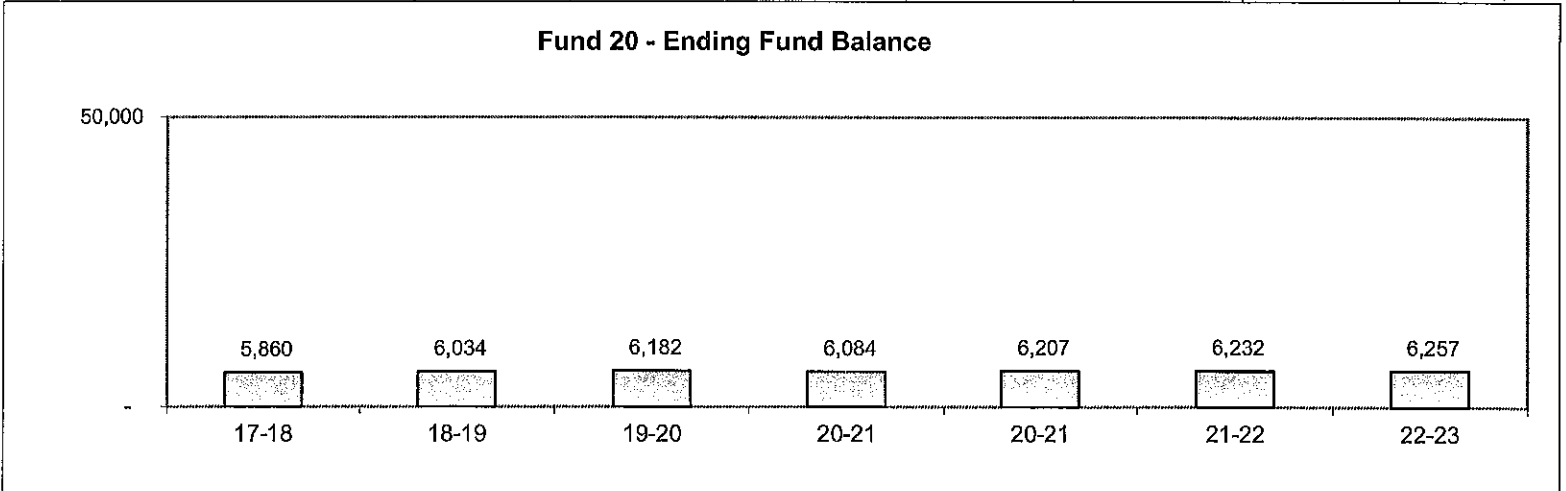
	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance	94,526	26,040	5,571	43,143	74,714	133,136	191,486
Revenues:							
Revenue Limit Sources 8000		93,372	93,372	93,372	93,372	93,300	93,300
Federal Revenue 8100							
Other State Revenue 8590	93,372					-	-
Other Local Revenue 8660	402	(272)	31	50	50	50	50
Total Revenues	93,774	93,100	93,403	93,422	93,422	93,350	93,350
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4300	6,572					-	-
Services 5800	155,688	113,569	24,260	35,000	35,000	35,000	40,000
Capital Outlay 6000							
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	162,260	113,569	24,260	35,000	35,000	35,000	40,000
Surplus (Deficit)	(68,486)	(20,469)	69,144	58,422	58,422	58,350	53,350
Transfers In (Out) - to G 8900							
Ending Fund Balance	26,040	5,571	74,714	101,565	133,136	191,486	244,836
Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780	26,040	5,571	74,714	101,565	133,136	191,486	244,836
e) Unassigned-Reserve fo 9789							
Unassigned/Unappropri 9790							
Ending Fund Balance	26,040	5,571	74,714	101,565	133,136	191,486	244,836

Fund 14 - Ending Fund Balance



Fund 20 - Postemployment Benefits Fund

	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance	199,078	5,860	6,034	6,059	6,182	6,207	6,232
Revenues:							
Revenue Limit Sources	8000						
Federal Revenue	8100						
Other State Revenue	8300						
Other Local Revenue	8600	174	148	25	25	25	25
Total Revenues	1,782	174	148	25	25	25	25
Expenditures:							
Certificated Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies	4000						
Services	5000						
Capital Outlay	6000						
Other Outgo	7100						
Indirect Costs	7300						
Total Expenditures	-	-	-	-	-	-	-
Surplus (Deficit)	1,782	174	148	25	25	25	25
Transfers In (Out) - from	8900	(195,000)					
Ending Fund Balance	5,860	6,034	6,182	6,084	6,207	6,232	6,257
Components of Ending Fund Balance:							
a) Nonspendable - Revolv	9711						
b) Restricted	9740						
c) Committed	9750						
d) Assigned - Medigap	9780	5,860	6,034	6,182	6,084	6,207	6,232
e) Unassigned-Reserve fo	9789						
Unassigned/Unappropri	9790						
Ending Fund Balance	5,860	6,034	6,182	6,084	6,207	6,232	6,257

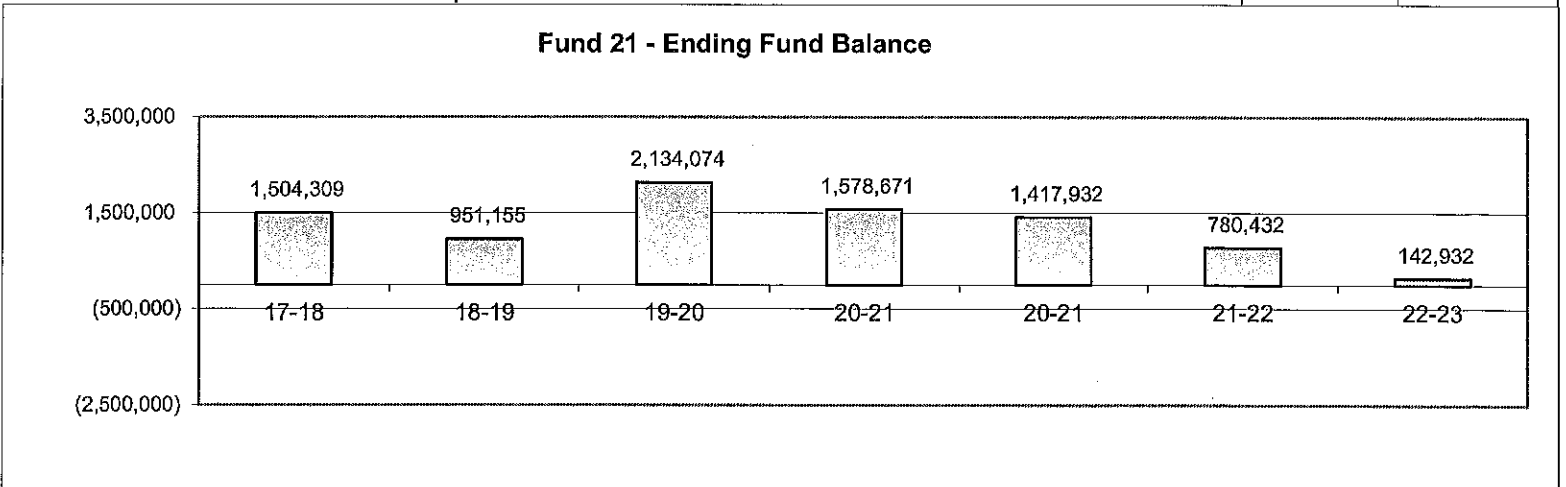


Fund 21 - Building Fund (Education Technology)

	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance	1,864,324	1,504,309	951,155	2,116,171	2,134,074	1,417,932	780,432
Revenues:							
Revenue Limit Sources 8000							
Proceeds fr. Bonds 8951			2,000,000				
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	22,929	28,524	19,879	2,500	2,500	2,500	2,500
Total Revenues	22,929	28,524	2,019,879	2,500	2,500	2,500	2,500
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000	254,111	383,315	289,095	100,000	273,568	100,000	100,000
Services 5000	128,833	177,836	180,461	340,000	282,774	440,000	440,000
Capital Outlay 6000	-	20,527	367,404	100,000	162,300	100,000	100,000
Other Outgo 7100							
Indirect Costs 7300							
Total Expenditures	382,944	581,677	836,960	540,000	718,642	640,000	640,000
Surplus (Deficit)	(360,015)	(553,154)	1,182,919	(537,500)	(716,142)	(637,500)	(637,500)
Transfers In (Out) 8900							
Ending Fund Balance	1,504,309	951,155	2,134,074	1,578,671	1,417,932	780,432	142,932

Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740	1,493,530	912,112	2,095,030	1,539,627	1,417,932	780,432	142,932
c) Committed 9750							
d) Assigned 9780	10,779	39,044	39,044	39,044			
e) Unassigned-Reserve fo 9789							
Unassigned/Unappropri 9790							
Ending Fund Balance	1,504,309	951,155	2,134,074	1,578,671	1,417,932	780,432	142,932

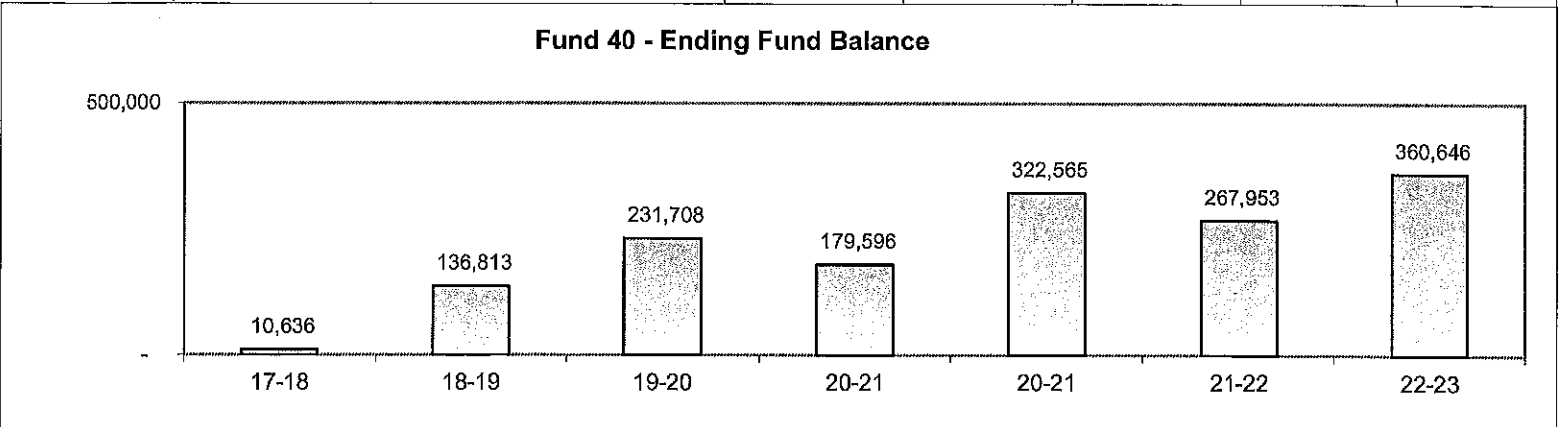
Fund 21 accounts for the revenues and expenditures associated with Measure A and Measure D Bonds.



Fund 40 - Capital Outlay Projects Fund

	2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2022-23
	Actuals	U. Actuals	Unaudited Actuals	Adopted Budget	Revised Budget	Estimate	Estimate
Beginning Fund Balance	376,097	10,636	136,813	88,739	231,708	179,596	267,953
Revenues:							
Revenue Limit Sources 8000							
Federal Revenue 8100							
Other State Revenue 8300							
Other Local Revenue 8600	904,725	663,611	313,880	227,893	227,893	227,893	234,730
Total Revenues	904,725	663,611	313,880	227,893	227,893	227,893	234,730
Expenditures:							
Certificated Salaries 1000							
Classified Salaries 2000							
Employee Benefits 3000							
Supplies 4000	107,904						
Services 5000	781,825	449,936	37,882	20,000	20,000	22,500	25,000
Capital Outlay - Equipm 6000	374,818	3,882	64,068				
Other Outgo 7100	200,640	200,640	117,035	117,036	117,036	117,036	117,036
Indirect Costs 7300	-					-	-
Total Expenditures	1,465,187	654,458	218,986	137,036	137,036	139,536	142,036
Surplus (Deficit)	(560,462)	9,154	94,894	90,857	90,857	88,357	92,694
Transfers In (Out) 8900	195,000	117,024					
Ending Fund Balance	10,636	136,813	231,708	179,596	322,565	267,953	360,646
Components of Ending Fund Balance:							
a) Nonspendable - Revolv 9711							
b) Restricted 9740							
c) Committed 9750							
d) Assigned 9780	10,636	136,813	231,708	179,596	322,565	267,953	360,646
e) Unassigned/Unappropri 9790							
Ending Fund Balance	10,636	136,813	231,708	179,596	322,565	267,953	360,646

Fund 40 includes revenues collected from David Avenue leases, expenditures authorized by the Board, and prior to 18-19 maintenance department expenses in excess of the program 6220 allocation. The Board approved \$500,000 to help with the cost of construction of the High School swimming pool. In 2017-18, Fund 40 was used to fund the construction of three portable classrooms at Robert Down, and two portable classrooms at Forest Grove.



2020-21 Budget Revisions - General Fund 01

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	4,839,023	573,799		5,412,822	-	5,412,822		5,412,824
Revenues								
LCFF	31,773,436	(3,989) a		31,769,447	-	-	-	-
Federal Revenues	659,185	919,504 b		1,578,689	-	-	-	-
State Revenues	2,534,318	(145,504) c		2,388,814	-	-	-	-
Local Revenues	1,380,728	301,004 d		1,681,732	-	-	-	-
Total Revenues	36,347,667	1,071,015		37,418,682	-	-	-	-
Expenditures								
Certificated Salaries	17,118,269	544,943 e		17,663,212	-	-	-	-
Classified Salaries	6,523,951	322,367 f		6,846,318	-	-	-	-
Benefits	8,534,317	(553,095) g		7,981,222	-	-	-	-
Books & Supplies	971,288	849,958 h		1,821,246	-	-	-	-
Services	2,267,105	243,333 i		2,510,438	-	-	-	-
Capital Outlay	-	9,000 j		9,000	-	-	-	-
Other Outgo	130,809	-		130,809	-	-	-	-
Indirect Costs	(76,541)	-		(76,541)	-	-	-	-
Total Expenditures	35,469,198	1,416,506		36,885,704	-	-	-	-
Surplus (Deficit)	878,469			532,978	-	-	-	-
Transfers In (Out)	(73,822)	(153,664) k		(227,486)	-	-	-	-
Ending Fund Balance	5,643,670	74,644		5,718,314	-	5,412,822	-	5,412,824

Components of Ending Fund Balance								
Revolving Cash	5,000	-		5,000	-	-	-	-
Restricted Balances	360,593	121,386		481,979	-	-	-	-
Committed		-			-	-	-	-
Assigned	4,211,786	(93,847)		4,117,939	-	-	-	-
Resv for Ec Unc	1,066,291	47,105		1,113,396	-	-	-	-
Ending Fund Balance	5,643,670	74,644		5,718,314	-	-	-	-

<u>(3,989)</u> a	to post decrease due to transfer to Adult Ed for approved program needs and State Aid transfer
<u>919,504</u> b	to increase based on CAREs Funds: ESSER funding, GEER and CRF
<u>(145,504)</u> c	to decrease due to lower STRS On-behalf rates
<u>301,004</u> d	to post increase based on additional SELPA funding
<u>544,943</u> e	to post increase due to salary increase, CAREs funds, and GATE donation carryover
<u>322,367</u> f	to increase based on salary increase and CAREs fund expenditures
<u>(553,095)</u> g	to post decrease due to lower STRS On-Behalf rates and reduced STRS & PERS contribution rates, but offset increase in CAREs fund expenditures
<u>849,958</u> h	to post increase due to the new CAREs and Restricted carryover funds
<u>243,333</u> i	to post increase due to the new CAREs and Restricted carryover funds
<u>9,000</u> j	to post increase for equipment paid by Medical Billing
<u>(153,664)</u> k	to increase General Fund transfer to the Cafeteria Fund and Child Development Fund due to lost revenue

2020-21 Budget Revisions - Adult Ed Fund 11

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	1,175,917	747,041		1,922,958	-	1,922,958		1,922,958
Revenues								
LCFF	261,093	3,844	a	264,937	-	-	-	-
Federal Revenues	62,640	-		62,640	-	-	-	-
State Revenues	1,499,640	26,470	b	1,526,110	-	-	-	-
Local Revenues	145,000	3,450	c	148,450	-	-	-	-
Total Revenues	1,968,373	33,764		2,002,137	-	-	-	-
Expenditures								
Certificated Salaries	751,537	(170,808)	d	580,729	-	-	-	-
Classified Salaries	922,250	(74,309)	e	847,941	-	-	-	-
Benefits	492,201	(47,942)	f	444,259	-	-	-	-
Books & Supplies	77,403	87,879	g	165,282	-	-	-	-
Services	43,815	9,492	h	53,307	-	-	-	-
Capital Outlay	-	-		-	-	-	-	-
Other Outgo	-	-		-	-	-	-	-
Indirect Costs	52,000	-		52,000	-	-	-	-
Total Expenditures	2,339,206	(195,688)		2,143,518	-	-	-	-
Surplus (Deficit)	(370,833)			(141,381)		-		-
Transfers In (Out)	-	-		-	-	-	-	-
Ending Fund Balance	805,084	976,493		1,781,577	-	1,922,958	-	1,922,958
Components of Ending Fund Balance								
Revolving Cash	-	-		-	-	-	-	-
Restricted Balances	-			371,084	-	-	-	-
Committed					-	-	-	
Assigned	805,084	605,409		1,410,493	-	-	-	
Resv for Ec Unc	-	-		-	-	-	-	-
Ending Fund Balance	805,084	976,493		1,781,577	-	-	-	-

3,844 a

to post increase due to General Fund transfer for approved program needs

26,470 b

to increase due to State STRS On-behalf funding with corresponding increase in expenditures

3,450 c

to increase due to donations received

(170,808) d

to post decrease due to revised salaries

(74,309) e

to post decrease due to revised salaries

(47,942) f

to decrease due to revised salaries but increase in STRS On-behalf

87,879 g

to post increase due to prior year donation carryover funds

9,492 h

to post increase for advertisement, postage, Fall postcard & mailing

118

Updated 10-06-2020

2020-21 Budget Revisions - Child Development Fund 12

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	39,862	(39,578)		284	-	284		284
Revenues								
LCFF	-	-						
Federal Revenues	-	-						
State Revenues	128,313	525	a	128,838	-	-	-	-
Local Revenues	408,000	(204,000)		204,000	-	-	-	-
Total Revenues	536,313	(203,475)		332,838	-	-	-	-
Expenditures								-
Certificated Salaries	61,637	1,502	b	63,139	-	-	-	-
Classified Salaries	291,569	(107,028)	c	184,541	-	-	-	-
Benefits	140,422	(46,313)	d	94,109	-	-	-	-
Books & Supplies	9,400	-		9,400	-	-	-	-
Services	3,745	2,000	e	5,745	-	-	-	-
Capital Outlay	-	-		-	-	-	-	-
Other Outgo	-	-		-	-	-	-	-
Indirect Costs	24,540	-		24,540	-	-	-	-
Total Expenditures	531,313	(149,839)		381,474	-	-	-	-
Surplus (Deficit)	5,000	(53,636)		(48,636)		-		-
Transfers In (Out)	-	48,353	f	48,353			-	-
Ending Fund Balance	44,862	(44,861)		1	-	284	-	284

Components of Ending Fund Balance								
Revolving Cash		-		-		-	-	-
Restricted Balances		-		-		-	-	-
Committed						-	-	-
Assigned	44,862			1		-	-	-
Resv for Ec Unc	-	-		-		-	-	-
Ending Fund Balance	44,862	(44,861)		1	-	-	-	-

525 a to post increase due to revised State contract

1,502 b to adjust budget due to revised salaries

(107,028) c to post decrease due to revised salaries

(46,313) d to decrease due to revised salaries

2,000 e to post increase due to bank fees

48,353 f to post interfund transfer from the General Fund due to the program losing revenue

2020-21 Budget Revisions - Cafeteria Fund 13

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	11,929	(4,276)		7,653	-	7,653		7,653
Revenues								
LCFF		-						
Federal Revenues	180,000	95,948	a	275,948	-	-	-	-
State Revenues	11,600	9,915	b	21,515	-	-	-	-
Local Revenues	435,000	(220,000)	c	215,000	-	-	-	-
Total Revenues	626,600	(114,137)		512,463	-	-	-	-
Expenditures								
Certificated Salaries		-			-		-	
Classified Salaries	286,419	(4,277)	d	282,142	-	-	-	-
Benefits	96,034	(9,262)	e	86,772	-	-	-	-
Supplies	296,500	(1,000)	f	295,500	-	-	-	-
Services	18,990	1,000	g	19,990	-	-	-	-
Capital Outlay		-			-		-	
Other Outgo	-	-			-		-	
Indirect Costs	-	-			-		-	
Total Expenditures	697,943	(13,539)		684,404	-	-	-	-
Surplus (Deficit)	(71,343)			(171,941)		-		-
Transfers In (Out)	73,822	105,311	h	179,133	-	-	-	-
Ending Fund Balance	14,408	437		14,845	-	7,653	-	7,653

Components of Ending Fund Balance								
Stores-Rev Cash	-	-		-	-	-	-	-
Restricted Balances	13,705	1,140		14,845	-	-	-	-
Committed				-	-			
Assigned	703			-	-			
Resv for Ec Unc								
Ending Fund Balance	14,408	437		14,845	-	-	-	-

95,948 a to post increase due to covid 19 waiver for higher Federal meal reimbursements

9,915 b to post increase due to covid 19 waiver for higher State meal reimbursements

(220,000) c to post decrease due to lost meal sales

(4,277) d to post decrease due to revised salaries

(9,262) e to post decrease due to revised salaries

(1,000) f to transfer between objects

1,000 g to transfer between objects

105,311 h to increase General Fund transfer to the Cafeteria Fund as the program has lost meal sales

2020-21 Budget Revisions - Deferred Maintenance Fund 14

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	43,143	31,571		74,714	-	74,714		74,714
Revenues								
LCFF	93,372	-		93,372	-	-	-	-
Federal Revenues		-			-	-	-	-
State Revenues	-	-		-	-	-	-	-
Local Revenues	50	-		50	-	-	-	-
Total Revenues	93,422	-		93,422	-	-	-	-
Expenditures								
Certificated Salaries		-					-	
Classified Salaries		-					-	
Benefits		-			-		-	
Supplies	35,000	-		35,000	-	-	-	-
Services	-	-		-	-	-	-	-
Capital Outlay	-	-		-	-	-	-	-
Other Outgo	-	-		-	-	-	-	-
Indirect Costs	-	-		-	-	-	-	-
Total Expenditures	35,000	-		35,000	-	-	-	-
Surplus (Deficit)	58,422			58,422		-		-
Transfers In (out)	-	-		-	-	-	-	-
Ending Fund Balance	101,565	31,571		133,136	-	74,714		74,714

Components of Ending Fund Balance								
Revolving Cash	-	-		-	-	-	-	-
Restricted Balances		-		-	-	-	-	-
Committed					-		-	
Assigned	101,565	31,571		133,136	-	-		-
Resv for Ec Unc		-			-			
Ending Fund Balance	101,565	31,571		133,136	-	-		-

-

No budget revisions necessary

2020-21 Budget Revisions - Post Emp Benefits Fund 20

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	6,059	123		6,182		6,182		6,182
Revenues								
LCFF	-	-						
Federal Revenues	-	-						
State Revenues	-	-						
Local Revenues	25	-		25	-	-	-	-
Total Revenues	25	-		25	-	-	-	-
Expenditures								
Certificated Salaries	-	-						
Classified Salaries	-	-						
Benefits	-	-						
Books & Supplies	-	-						
Services	-	-						
Capital Outlay	-	-						
Other Outgo	-	-						
Indirect Costs	-	-						
Total Expenditures	-	-		-	-	-	-	-
Surplus (Deficit)	25			25	-	-	-	-
Transfers In (Out)	-	-		-	-	-		-
Ending Fund Balance	6,084	123		6,207	-	6,182		6,182

Components of Ending Fund Balance								
Revolving Cash		-						
Restricted Balances								
Committed				-		-		-
Assigned	6,084	123		6,207	-	-		-
Resv for Ec Unc		-						
Ending Fund Balance	6,084	123		6,207	-	-		-

- no budget revisions necessary

2020-21 Budget Revisions - Building Fund 21

	Original Budget	Rev #1 Changes		Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	2,116,171	17,903		2,134,074	-	2,134,074		2,134,074
Revenues								
LCFF	-	-						
Federal Revenues	-	-						
State Revenues	-	-						
Local Revenues	2,500	-		2,500	-	-	-	-
Total Revenues	2,500	-		2,500	-	-	-	-
Expenditures								
Certificated Salaries	-	-					-	
Classified Salaries	-	-					-	
Benefits	-	-					-	
Supplies	100,000	173,568	a	273,568	-	-	-	-
Services	340,000	(57,226)	b	282,774	-	-	-	-
Capital Outlay	100,000	62,300	c	162,300	-	-	-	-
Other Outgo	-	-			-	-	-	
Indirect Costs	-	-			-	-	-	
Total Expenditures	540,000	178,642		718,642	-	-	-	-
Surplus (Deficit)	(537,500)			(716,142)		-		-
Transfers In (Out)	-	-		-	-		-	-
Ending Fund Balance	1,578,671	(160,739)		1,417,932	-	2,134,074		2,134,074

Components of Ending Fund Balance								
Revolving Cash		-						
Restricted Balances	1,539,627			1,417,932	(1,417,932)	-		-
Committed					-			
Assigned	39,044	(39,044)		-	-	-		-
Resv for Ec Unc		-			-			
Ending Fund Balance	1,578,671	(160,739)		1,417,932	(1,417,932)	-		-

173,568 a to post increase due to transfers between object codes and additional approved expenditures

(57,226) b to post decrease due to transfers between object codes

62,300 c to post increase due to transfers between object codes

2020-21 Budget Revisions - Capital Projects Fund 40

	Original Budget	Rev #1 Changes	Revised Budget	Rev #2 Changes	First Interim	Rev #3 Changes	Second Interim
Beginning Balance	88,739	142,969	231,708		231,708		231,708
Revenues							
LCFF	-	-	-	-			
Federal Revenues	-	-	-	-			
State Revenues	-	-	-	-			
Local Revenues	227,893	-	227,893	-	-	-	-
Total Revenues	227,893	-	227,893	-	-	-	-
Expenditures							
Certificated Salaries	-	-	-	-	-	-	-
Classified Salaries	-	-	-	-	-	-	-
Benefits	-	-	-	-	-	-	-
Supplies	-	-	-	-	-	-	-
Services	20,000	-	20,000	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Other Outgo	117,034	-	117,034	-	-	-	-
Indirect Costs	-	-	-	-	-	-	-
Total Expenditures	137,034	-	137,034	-	-	-	-
Surplus (Deficit)	90,859	-	90,859	-	-	-	-
Transfers In (Out)	-	-	-	-	-	-	-
Ending Fund Balance	179,598	142,969	322,567	-	231,708	-	231,708
Components of Ending Fund Balance							
Revolving Cash	-	-	-	-	-	-	-
Restricted Balances	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Assigned	179,598	142,969	322,567	-	-	-	-
Resv for Ec Unc	-	-	-	-	-	-	-
Ending Fund Balance	179,598	142,969	322,567	-	-	-	-

- a

No budget revisions necessary

- Consent
 Action/Discussion
 Information/Discussion
 Public Hearing

SUBJECT: Contract for Services with AMS.net for DHCP Server

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Jonathan Mejia, Technology Systems Coordinator

RECOMMENDATION:

The District recommends the Board review and approve the contract for services with AMS.net for DHCP, DNS, and Webserver upgrade.

BACKGROUND:

Currently PGUSD has throughout the district four different servers that hold our configurations for network traffic routing. Most of these servers are from 2008 and are long passed their life expectancy.

One of the four servers, which is also the primary DHCP has broken down twice in the current school year. The second server which acts as our domain controller is no longer operational. The domain controller also serves as our data backup center. Data is retrievable and has been migrated over to an encrypted hard drive. The other 2 servers are located at Robert Down Elementary and Adult School and each serve as individual DHCP's for those sites.

INFORMATION:

The Administration is proposing the consolidation and implementation of a new Cisco Server with VMware and storage included. PGUSD will have one comprehensive server instead of four. The four that are being replaced will be stored onsite at the district office in order to protect the data on them. One that is the most functional will have our network configurations preloaded on it in case of emergency we can use it as a backup.

The project will set up virtual machines to consolidate all current servers into one comprehensive server that will be installed at Pacific Grove Middle School Data Center. The work is to be done by AMS.net who also installed our new Meraki switches, routers, and access points. AMS has been working along with PGUSD and has been providing support from the network upgrade project. AMS also has knowledge of our network configurations. This will prove invaluable in setting up the new server to work inline with our current configurations with minimal disruptions.

We have reached out to the following vendors to get comparative pricing and services:

- CDWG
- SHI Technologies
- Dell
- AMS.net.

All these vendors were provided the same specifications to price out.

The administration recommends AMS.net for the following reasons:

- AMS understands our network layout and configurations
- AMS is based out of Livermore, CA and within driving distance not only for installation but support purposes
- AMS is including in their pricing 30 hours of support services
- AMS has so far come in with the lowest in pricing

FISCAL IMPACT:

Total Cost \$26,907.17 Cost will be paid out of the General Fund one-time carryover from fiscal year 2019-20



AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove CA, 93950-4900 US
 ATTN: Jonathan Mejia

Ship To

Pacific Grove Unified School District
 435 Hillcrest Ave
 Pacific Grove, CA 93950-4900
 ATTN: Jonathan Mejia

Quote Description

DO - DHCP Server Upgrade - Cisco Option

Quote #	#Q-00047265
Project #	92522
Modified	8/26/2020
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Ken Falconitin
IAM Phone	(925) 245-6119
IAM Email	kfalconitin@ams.net
Quote Exp.	11/23/2020

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Cisco UCS C220 Server					
1	UCSC-C220-M5SX UCS C220 M5 SFF 10 HD w/o CPU, mem, HD, PCIe, PSU	Cisco Systems Inc.	1.00	\$1,514.27	\$1,514.27
2	CON-SNT-C220M5SX SNTC 8X5XNBD UCS C220 M5 SFF 10 HD w/o CPU, mem, HD, PCIe, P	Cisco Systems Inc.	1.00	\$307.97	\$307.97
3	UCS-SD-32G-S 32GB SD Card for UCS servers	Cisco Systems Inc.	2.00	\$59.27	\$118.54
4	CIMC-LATEST IMC SW (Recommended) latest release for C-Series Servers.	Cisco Systems Inc.	1.00	\$0.00	\$0.00
5	UCSC-PSU1-770W 770W AC Hot-Plug Power Supply for 1U C-Series Rack Server	Cisco Systems Inc.	2.00	\$255.73	\$511.46
6	CAB-N5K6A-NA Power Cord, 200/240V 6A North America	Cisco Systems Inc.	2.00	\$0.00	\$0.00
7	UCSC-RAILB-M4 Ball Bearing Rail Kit for C220 M4 and C240 M4 rack servers	Cisco Systems Inc.	1.00	\$80.49	\$80.49
8	N20-BKVM KVM local IO cable for UCS servers console port	Cisco Systems Inc.	1.00	\$0.00	\$0.00



9	UCS-SID-INFR-OI Other Infrastructure	Cisco Systems Inc.	1.00	\$0.00	\$0.00
10	UCS-SID-WKL-OW Other Workload	Cisco Systems Inc.	1.00	\$0.00	\$0.00
11	UCS-MSTOR-SD Mini Storage Carrier for SD (holds up to 2)	Cisco Systems Inc.	1.00	\$0.00	\$0.00
12	CBL-SC-MR12GM52 Super Cap cable for UCSC-RAID-M5 on C240 M5 Servers	Cisco Systems Inc.	1.00	\$0.00	\$0.00
13	UCSC-SCAP-M5 Super Cap for UCSC-RAID-M5, UCSC-MRAID1GB-KIT	Cisco Systems Inc.	1.00	\$0.00	\$0.00
14	UCSC-BBLKD-S2 UCS C-Series M5 SFF drive blanking panel	Cisco Systems Inc.	10.00	\$0.00	\$0.00
15	UCSC-HS-C220M5 Heat sink for UCS C220 M5 rack servers 150W CPUs & below	Cisco Systems Inc.	2.00	\$0.00	\$0.00
16	UCS-CPU-4108 1.8 GHz 4108/85W 8C/11MB Cache/DDR4 2400MHz	Cisco Systems Inc.	2.00	\$548.78	\$1,097.56
17	UCSC-RAID-M5 Cisco 12G Modular RAID controller with 2GB cache	Cisco Systems Inc.	1.00	\$788.78	\$788.78
18	UCSC-PCIE-IRJ45 Intel i350 Quad Port 1Gb Adapter	Cisco Systems Inc.	1.00	\$744.51	\$744.51
19	UCS-MR-X16G1RS-H 16GB DDR4-2666-MHz RDIMM/PC4-21300/single rank/x4/1.2v	Cisco Systems Inc.	4.00	\$319.93	\$1,279.72
20	UCSC-SW-C220M5-P01 Performance Optimized setting for C220 M5 servers	Cisco Systems Inc.	1.00	\$0.00	\$0.00

VMware License

21	VS7-STD-A ACAD VSPHERE 7 STD 1 PROC LICs	VMWare	2.00	\$581.57	\$1,163.14
22	VS7-STD-P-SSS-A ACAD PROD SNS VSPHERE 7 STD 1 LICs PR OC 1YR	VMWare	2.00	\$322.42	\$644.84

HP Storage

23	Q2R23A HEWLETT PACKARD ENTERPRISE : HPE MSA 1050 1GbE iSCSI DC SFF Storage	Hewlett Packard	1.00	\$3,660.29	\$3,660.29
24	J9F49A HEWLETT PACKARD ENTERPRISE : HP MSA 1.8TB 12G SAS 10K 2.5in 512e HDD	Hewlett Packard	3.00	\$810.89	\$2,432.67



25	R0P86A HEWLETT PACKARD ENTERPRISE : HPE MSA 10.8TB SAS 10K SFF 6pk HDD Bdl	Hewlett Packard	1.00	\$4,223.41	\$4,223.41
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Professional Services					
26	AMS-MS-FLEX-PRE-20 \$4,600 Block of Premium Flex Support Hours - 20 Hours	AMS.NET	1.00	\$4,600.00	\$4,600.00
27	AMS-MS-FLEX-PRE-10 \$2,300 Block of Premium Flex Support Hours - 10 Hours - Additional	AMS.NET	1.00	\$2,300.00	\$2,300.00

AMS FREIGHT					
28	AMS-FREIGHT Freight and Handling	None	1.00	\$0.00	\$0.00

Order Summary

Subtotal	\$25,467.65
Adjustment	\$0.00
Estimated Taxes	\$1,439.52
Total	\$26,907.17

Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your



AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net

access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at

www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____

- Consent
- Information/Discussion
- Action/Discussion
- Public Hearing

SUBJECT: Board Calendar/Future Meetings

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approves the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar, 2020-21 School Year August-December

Thursday July 16	Regular Board Meeting ✓ Academic and Operations Reopening Plan	VIRTUAL
Thursday July 23	Special Board Meeting ✓ Academic and Operations Reopening Plan	VIRTUAL
Thursday July 30	Special Board Meeting ✓ Academic and Operations Reopening Plan	VIRTUAL
Thursday Aug. 20	Regular Board Meeting ✓ Student Enrollment Update ✓ Back to School Night Dates ✓ Property Tax Report ✓ Quarterly Facilities Project Updates* ✓ Quarterly District Safety Update*	VIRTUAL
Thursday Sept. 3	Regular Board Meeting ✓ Unaudited Actual Report ✓ Budget Revision #1 ✓ Local Control Accountability Plan Review	VIRTUAL
Thursday Sept. 17	Regular Board Meeting ✓ Williams Uniform Complaint Report	VIRTUAL
Thursday Sept. 24	Regular Board Meeting ✓ Learning Continuity Plan	VIRTUAL
Thursday Oct. 1	Regular Board Meeting ✓ Week of the School Administrator	VIRTUAL
Thursday Oct. 22	Regular Board Meeting ✓ Quarterly District Safety Update* ✓ Budget Revision #1 on 2020-21 Working Budget (Preliminary First Interim)	VIRTUAL
Thursday Nov. 12	Regular Board Meeting ✓ PGHS Course Bulletin Information/Discussion	VIRTUAL
Thursday Nov. 19	Regular Board Meeting ✓ Intent Form Due (to serve as Board President or Vice President) ✓ Review of Special Education Contracts ✓ Quarterly Facilities Project Updates*	VIRTUAL
Thursday Dec. 10	Regular Board Meeting ✓ First Interim Report ✓ Budget Revision #2	VIRTUAL
Thursday Dec. 17	Organizational Meeting ✓ Election of 2020-21 Board President and Clerk ✓ PGHS Course Bulletin Action/Discussion ✓ Williams Uniform Complaint Report ✓ Employee Recognition ✓ Review of Legal Services Costs	VIRTUAL

**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

Board Meeting Calendar, 2020-21 School Year January- June

Thursday Jan. 7	Regular Board Meeting ✓ Report on Governor's Budget Proposal ✓ Preliminary Enrollment Projection for 2021-22 ✓ Property Tax Update	District Office
Thursday Jan. 21	Regular Board Meeting ✓ School Accountability Report Cards	District Office
Thursday Feb. 4	Regular Board Meeting ✓ Budget Development Calendar ✓ Possible Personnel Action Presented as Information ✓ Preliminary Review of Site Master Schedules ✓ Possible Personnel Action (RIF) ✓ Quarterly Facilities Project Updates*	District Office
Thursday Mar. 4	Regular Board Meeting ✓ Second Interim Report ✓ Budget Revision #3 ✓ Open House Schedules Reviewed ✓ TRAN Resolution	District Office
Thursday Mar. 18	Regular Board Meeting ✓ Budget Projections and Assumptions ✓ Williams/Valenzuela Uniform Complaint Report	District Office
Thursday Apr. 1	Regular Board Meeting ✓ Review of Strategic Plan and LCAP (as needed) ✓ Approve 2021-22 Aug.- Dec. Board Meeting Calendar ✓ Quarterly District Safety Update	District Office
Thursday April 22	Regular Board Meeting ✓ Review of Site Master Schedules ✓ Review of Strategic Plan and LCAP (as needed) ✓ California Day of the Teacher ✓ Week of the CSEA Employee ✓ Begin Superintendent Evaluation	District Office
Thursday May 6	Regular Board Meeting ✓ Continue Superintendent Evaluation	District Office
Thursday May 20	Regular Board Meeting ✓ Complete Superintendent's Evaluation ✓ Review Governor's Revised Budget ✓ Suspensions/Expulsions Annual Report	District Office
Thursday June 3	Regular Board Meeting ✓ 2021-22 Budget Public Hearing/Adoption ✓ Retiree Recognition	District Office
Thursday June 17	Regular Board Meeting ✓ Approval of Contracts and Purchase Orders for 2021-22 ✓ Review of Legal Services Costs ✓ Solicitation of Funds Report ✓ Consolidated Application	District Office

**Quarterly District Safety Update and Quarterly Facilities Projects Update as needed*

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: District Update on Response to COVID-19

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

INFORMATION:

The District Administration will update the Board, staff and community on current District response and protocols to COVID-19.

- Consent
 Action/Discussion
 Information/Discussion
 Public Hearing

SUBJECT: Review Fiscal Years 2018-19 and 2019-20 Utility Consumption and Expenditures

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Song Chin Bendib, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends the Board review the utility consumption and expenditures for fiscal years 2018-19 and 2019-20.

BACKGROUND:

The Business Services Department has been independently tracking utility usage and corresponding expenditures since fiscal year 2018-19. The information was beneficial to provide budget projections for new fiscal years. A few months ago, the Board asked for the data with the goal of maximizing Measure D bond dollars.

INFORMATION:

Attached are all the utility usage and expenditures for 2018-19 and 2019-20:

1. Pacific Grove & Electric (PG & E)
 - a) Summary page of Usage and Expense
 - b) Fiscal Year 2019-20: Net 986,578 Kwh and \$234,461.43
 - c) Fiscal Year 2018-19: Net 1,158,412 Kwh and \$273,195.14

2. School Project for Utility Rate Reduction (SPURR)
 - a) Summary page of Usage and Expense
 - b) Fiscal Year 2019-20: Net 75,126 Therms and \$91,879.08
 - c) Fiscal Year 2018-19: Net 117,486 Therms and \$126,140.43

3. California American Water (Cal Am)
 - a) Summary page of Usage and Expense
 - b) Fiscal Year 2019-20: Net 8,234,698 gallons and \$248,286.32
 - c) Fiscal Year 2018-19: Net 8,620,321 gallons and \$233,028.83

FISCAL IMPACT:

Expenditures have been recorded in the years impacted.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 FY 2018-19 and 2019-20
 SUMMARY - PG & E Usage and Expense

	FY 2018-2019		FY 2019-2020		Variance FY18-19 to FY19-20	
	Usage (kWh)	Expense	Usage (kWh)	Expense	Usage (kWh)	Expense
July	67,426	\$ 18,164.50	71,421	\$ 21,103.34	5.9%	\$ 2,938.84
August	97,673	\$ 26,292.60	90,192	\$ 25,889.25	-7.7%	\$ (403.35)
September	99,736	\$ 28,272.29	93,145	\$ 26,669.50	-6.6%	\$ (1,602.78)
October	92,445	\$ 24,967.67	88,860	\$ 25,319.00	-3.9%	\$ 351.33
November	113,338	\$ 21,953.77	109,816	\$ 23,229.03	-3.1%	\$ 1,275.27
December	101,840	\$ 21,048.13	83,916	\$ 15,771.02	-17.6%	\$ (5,277.11)
January	112,420	\$ 22,659.71	114,404	\$ 24,184.34	1.8%	\$ 1,524.63
February	114,634	\$ 22,989.34	99,118	\$ 21,289.10	-13.5%	\$ (1,700.24)
March	102,104	\$ 21,291.74	69,340	\$ 16,399.95	-32.1%	\$ (4,891.78)
April	95,584	\$ 21,414.18	56,993	\$ 11,183.90	-40.4%	\$ (10,230.28)
May	95,539	\$ 26,313.46	56,036	\$ 11,498.64	-41.3%	\$ (14,814.82)
June	65,674	\$ 17,827.78	53,338	\$ 11,924.37	-18.8%	\$ (5,903.41)
TOTALS	1,158,412	\$ 273,195.14	986,578	\$ 234,461.43	-14.8%	\$ (38,733.71)

**PG & E
Usage and Expense by Month (*) and Site
Fiscal Year 2019-20**

PG&E - FY19/20	Site	Account Number	TOTALS	
			kWh	Expense
Adult School	AS-008	6150637565-0	13,392	\$ 3,425.48
Middle School	MS-005	2595059856-2	2,355	\$ 674.83
District Office	DO-009	7921706391-0	38,679	\$ 9,743.93
High School	HS-006	4691519227-5	62,346	\$ 26,995.82
Robert Down Elem.	RD-002	1022589833-6	23	\$ 124.59
High School	HS-006		411,107	\$ 86,585.86
Adult School	AS-008		35,867	\$ 9,061.63
Robert Down Elem.	RD-002		110,294	\$ 26,316.44
Middle School	MS-005		167,859	\$ 37,186.02
Forest Grove	FG-003		124,484	\$ 30,084.29
Community HS	CHS-007		60,760	\$ 12,838.98
		Gross Totals	1,027,166	\$ 243,037.87
		MBCS Revenue	(40,588)	\$ (8,576.44)
		Net Totals	986,578	\$ 234,461.43

YEAR-TO-DATE EXPENSE TOTAL

Gross Expenses	\$243,037.87
Less: MBCS Revenue	\$ (8,576.44)
Net Expenses	\$ 234,461.43

Escape Expenses	\$ 250,532.43
Less: Excess Acc Exp	\$ (7,494.56)
	\$ 243,037.87

* Due to the size of the report, the individual months have been condensed to just the Total

MBCS = Monterey Bay Charter School

**PG & E
Usage and Expense by Month (*) and Site
Fiscal Year 2018-19**

PG&E - FY18/19	Site	Account Number	TOTALS	
			kWh	Expense
Adult School	AS-008	6150637565-0	9,838	\$ 2,419.27
Middle School	MS-005	2595059856-2	7,670	\$ 1,969.18
District Office	DO-009	7921706391-0	42,457	\$ 10,334.79
High School	HS-006	4691519227-5	65,633	\$ 29,936.60
Robert Down Elem.	RD-002	1022589833-6	15	\$ 123.49
High School	HS-006		495,260	\$ 103,532.93
Adult School	AS-008		37,269	\$ 9,195.68
Robert Down Elem.	RD-002		129,208	\$ 29,989.82
Middle School	MS-005		188,507	\$ 41,828.28
Forest Grove	FG-003		161,360	\$ 36,709.83
Community HS	CHS-007		63,840	\$ 14,594.04
		Gross Totals	1,201,057	\$ 280,633.91
		MBCS Revenue	(42,645)	\$ (7,438.77)
		Net Totals	1,158,412	\$ 273,195.14

YEAR-TO-DATE EXPENSE TOTAL

Gross Expenses	\$ 280,633.91
Less MBCS Revenue	\$ (7,438.77)
Net Expenses	<u>\$ 273,195.14</u>
 Escape Expenses	 \$ 280,633.91
	<u>\$ 280,633.91</u>

* Due to the size of the report, the individual months have been condensed to just the Total

MBCS = Monterey Bay Charter School

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
FY 2018-19 and 2019-20
SUMMARY - SPURR (gas) Usage and Expense

	FY 2018-2019		FY 2019-2020		Variance FY18-19 to FY19-20	
	Usage (Therms)	Expense	Usage (Therms)	Expense	Usage (Therms)	Expense
June	5,758	\$ 5,627.00	3,610	\$ 3,913.07	-37.3%	\$ (1,713.93)
July	6,173	\$ 5,419.67	6,812	\$ 5,848.22	10.3%	\$ 428.56
August	5,623	\$ 5,804.90	7,683	\$ 6,217.82	36.6%	\$ 412.92
September	9,252	\$ 7,680.20	7,984	\$ 6,137.46	-13.7%	\$ (1,542.74)
October	8,538	\$ 7,258.94	7,730	\$ 7,234.79	-9.5%	\$ (24.15)
November	10,371	\$ 11,883.58	6,471	\$ 8,144.70	-37.6%	\$ (3,738.89)
December	11,462	\$ 15,076.66	4,562	\$ 9,411.53	-60.2%	\$ (5,665.14)
January	11,113	\$ 14,952.71	9,321	\$ 14,548.28	-16.1%	\$ (404.43)
February	13,465	\$ 18,021.51	10,045	\$ 14,062.00	-25.4%	\$ (3,959.52)
March	10,776	\$ 13,924.08	2,871	\$ 8,426.78	-73.4%	\$ (5,497.31)
April	11,571	\$ 10,135.71	4,476	\$ 4,566.96	-61.3%	\$ (5,568.75)
May	10,698	\$ 9,058.86	2,308	\$ 2,334.76	-78.4%	\$ (6,724.10)
June	2,687	\$ 1,296.60	1,253	\$ 1,032.90	-53.4%	\$ (263.70)
TOTALS	117,486	\$ 126,140.43	75,126	\$ 91,879.26	-36.1%	\$ (32,547.25)

SPURR = School Project for Utility Rate Reduction

**SPURR
Usage and Expense by Month (*) and Site
Fiscal Year 2019-20**

SPURR - FY19/20	Site	Account Number	TOTALS	
			Therms	Expense
High School	HS-006	4691519005	56,156	\$ 63,338.26
Adult School	AS-008	7921706560	286	\$ 474.37
Adult School	AS-008	8501641005	2,120	\$ 2,831.00
Forest Grove	FG-003	6762640005	6,162	\$ 8,343.53
District Office	DO-009	7921706560	1,797	\$ 2,516.31
Middle School	MS-005	8501641005	7,648	\$ 10,099.70
David Ave.	CHS-007	8524842005	2,051	\$ 2,870.03
Robert Down	RD-002	8584974005	164	\$ 298.10
Robert Down	RD-002	8626641005	3,890	\$ 5,230.94
Storage Account		ZZZSPST-24003	(3,778)	\$ (2,205.98)
		Gross Totals	76,496	\$ 93,796.26
		MBCS Revenue	(1,370)	\$ (1,917.18)
		Net Totals	75,126	\$ 91,879.08

YEAR-TO-DATE EXPENSE TOTAL

Gross Expenses	\$ 93,796.26
Expensed to OB 5505	<u>(1,700.70)</u>
	\$ 92,095.56
Less MBCS Revenue	<u>(1,917.18)</u>
Net Expenses	\$ 90,178.38
Escape Expenses	<u>\$ 92,095.56</u>
	\$ 92,095.56

SPURR
Usage and Expense by Month (*) and Site
Fiscal Year 2018-19

SPURR FY18/19	Site	Account Number	TOTALS	
			Therms	Expense
High School	HS-006	6762640005	95,636	\$ 97,731.46
Adult School	AS-008	7921706560	165	\$ 295.97
Adult School	AS-008	8501641005	2,206	\$ 2,803.33
Forest Grove	FG-003	6762640005	7,282	\$ 9,181.27
District Office	DO-009	7921706560	1,807	\$ 2,423.70
Middle School	MS-005	8501641005	6,118	\$ 7,780.73
David Ave.	CHS-007	8524842005	2,435	\$ 4,118.47
Robert Down	RD-002	8584974005	151	\$ 266.73
Robert Down	RD-002	8626641005	5,125	\$ 6,543.92
Storage Account		ZZZSPST-24003	(1,812)	\$ (1,948.97)
PO Expenses		Gross Totals	119,113	\$ 129,196.61
MBCS Revenue		MBCS Revenue	(1,627)	\$ (3,056.18)
Total Expenses		Net Totals	117,486	\$ 126,140.43

YEAR-TO-DATE EXPENSE TOTAL

Gross Expenses	\$ 129,196.61
FY17/18 PO Exp	\$ 3,749.62
	\$ 132,946.23
Less MBCS Revenue	\$ (3,056.18)
Net Expenses	\$ 129,890.05
Escape Expenses	\$ 132,946.23
	\$ 132,946.23

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 FY 2018-19 and 2019-20
 SUMMARY - California American Water Usage and Expense

	<u>FY 2018-2019</u>		<u>FY 2019-2020</u>		<u>Var. FY1819 to FY1920</u>	
	Usage (gallons)	Expense	Usage (gallons)	Expense	Usage (gallons)	Expense
JUL	1,021,051	\$ 31,760.83	891,546	\$ 26,155.41	-12.7%	\$ (5,605.42)
AUG	1,263,430	\$ 32,053.03	1,055,616	\$ 30,053.65	-16.4%	\$ (1,999.38)
SEP	1,335,168	\$ 33,862.08	1,275,309	\$ 34,762.33	-4.5%	\$ 900.25
OCT	1,079,633	\$ 27,427.49	1,296,192	\$ 34,636.90	20.1%	\$ 7,209.41
NOV	1,093,761	\$ 28,176.59	1,355,559	\$ 34,526.28	23.9%	\$ 6,349.69
DEC	428,907	\$ 11,955.05	571,917	\$ 17,398.43	33.3%	\$ 5,443.38
JAN	152,572	\$ 5,177.28	206,799	\$ 8,724.02	35.5%	\$ 3,546.74
FEB	242,078	\$ 7,346.79	343,750	\$ 12,786.47	42.0%	\$ 5,439.68
MAR	196,973	\$ 6,257.65	342,111	\$ 12,619.51	73.7%	\$ 6,361.86
APR	246,100	\$ 7,628.29	68,161	\$ 5,371.83	-72.3%	\$ (2,256.46)
MAY	642,340	\$ 16,977.46	216,011	\$ 10,033.21	-66.4%	\$ (6,944.25)
JUN	918,310	\$ 24,406.31	611,728	\$ 21,218.29	-33.4%	\$ (3,188.02)
TOTALS	8,620,321	\$ 233,028.83	8,234,698	\$ 248,286.32	-4.5%	\$ 15,257.50

**Cal Am Water
Usage and Expense by Month (#) and Site
Fiscal Year 2019-20**

Cal Am Water - FY19/20	Site	Account Number	TOTALS	
			Gallons	Expense
Adult School	AS-008	1015-210019640711	95,400	\$7,308.57
Adult School - Preschool	AS-008	1015-210018997018	339,700	\$11,425.98
DO Site and Irr./MS Irr.	MS-005	1015-210019789319*	1,452,100	\$39,474.14
CMH/MBCS	CHS-007	1015-210020427833	1,911,459	\$52,068.90
HS/FG Sites and Irr.	HS-006	1015-210019918551**	2,655,467	\$76,278.49
HS/FG Irrigation	HS-006	1015-210019918872***	1,338,800	\$38,418.94
High School - Fire	HS-006	1015-210019918940	200	\$738.56
Middle School	MS-005	1015-210019987007	382,784	\$12,425.73
Middle School - Irrigation	MS-005	1015-210019142453	16,400	\$3,071.46
Middle School - Fire	MS-005	1015-210019142545	0	\$401.13
Robert Down	RD-002	1015-210019493250	447,700	\$16,763.49
Robert Down	RD-002	1015-210019893843	105,165	\$3,229.95
Robert Down	RD-002	1015-210019894020	594	\$381.29
Robert Down - Irrigation	RD-002	1015-210019426526	765,784	\$21,081.72
Gross Totals			9,511,553	\$283,068.35
MBCS Revenue			(1,276,855)	-\$34,782.03
Net Totals			8,234,698	\$248,286.32

* This account feeds the DO site and irrigation and MS irrigation.

** This account has 2 pipes. One pipe feeds HS and FG irrigation. One pipe feed HS and FG sites and irrigation.

*** This account feeds HS and FG irrigation.

Note: There was a leak at David Ave. (acct #1015-210020427833) Sep 2019 through Mar 2020. A credit of \$5,998.02 was applied to the account on July 30, 2020.

YEAR-TO-DATE EXPENSE TOTAL

Gross Expenses	\$	283,068.35
Less MBCS Revenue	\$	(34,782.03)
Net Expenses	\$	248,286.32
Escape Expenses	\$	283,068.35
	\$	283,068.35

Due to the size of the report, the individual months have been condensed to just the Total.

**Cal Am Water
Usage and Expense by Month (#) and Site
Fiscal Year 2018-19**

Cal Am Water - FY18/19	Site	Account Number	TOTALS	
			Gallons	Expense
Adult School	AS-008	1015-210019640711	138,629	\$7,756.52
Adult School	AS-008	1015-210018997018	110,421	\$5,188.22
DO Site and Irr./MS Irr.	MS-005	1015-210019789319*	1,293,072	\$39,298.62
Community High School	CHS-007	1015-210020427833	947,413	\$22,577.40
HS/FG Sites and Irr.	HS-006	1015-210019918551**	3,336,645	\$86,213.77
HS/FG Irrigation	HS-006	1015-210019918872***	1,495,362	\$37,147.39
High School - Fire	HS-006	1015-210019918940	0	\$982.66
Middle School	MS-005	1015-210019987007	476,742	\$13,696.20
Middle School - Irrigation	MS-005	1015-210019142453	17,007	\$3,015.08
Middle School - Fire	MS-005	1015-210019142545	0	\$507.00
Robert Down	RD-002	1015-210019493250	526,977	\$17,767.52
Robert Down	RD-002	1015-210019893843	160,515	\$4,262.26
Robert Down	RD-002	1015-210019894020	520	\$369.32
Robert Down - Irrigation	RD-002	1015-210019426526	749,890	\$18,318.57
Gross Totals			9,253,193	\$257,100.53
MBCS Revenue			(632,872)	-\$24,071.70
Net Totals			8,620,321	\$233,028.83

* This account feeds the DO site and irrigation and MS irrigation.

** This account has 2 pipes. One pipe feeds HS and FG irrigation. One pipe feed HS and FG sites and irrigation.

*** This account feeds HS and FG Irrigation.

YEAR-TO-DATE EXPENSE TOTAL	
Gross Expenses	\$ 257,100.53
Less MBCS Revenue	\$ (24,071.70)
Net Expenses	\$ 233,028.83
Escape Expenses	\$ 257,100.53
	\$ 257,100.53

Due to the size of the report, the individual months have been condensed to just the Total.

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Future Agenda Items

DATE: October 22, 2020

PERSON(S) RESPONSIBLE: Ralph Gómez Porras, Superintendent

RECOMMENDATION:

The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

BACKGROUND:

Board Bylaw 9322 states in part that “Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request [from a member of the public] must be submitted to the Superintendent or designee with supporting documents and information ...”

INFORMATION:

Board members have the opportunity at the end of Open Session in a Regular Board meeting to request that items be added to the list for a future meeting. Depending upon the timeliness of the item, it may also be assigned a particular meeting date.

The following is a list of future agenda items as of the October 22, 2020 Regular Board Meeting:

- A member of the public requested Dual Language Elementary Program (March 18, 2021)
- Board requested teacher housing (TBD)
- A member of the public requested SELPA present on Special Education (Fall 2020)